



**Pensacola State College District Board of Trustees  
Meeting Minutes  
October 19, 2021  
Warrington Campus, Room 3204**

**Board Workshop**

Dr. Dusti Sluder gave Trustees a tour of the new simulators/technologies acquired for the health programs and truck driving program.

**Board Meeting**

Present: Chair Margie Moore, Mr. Patrick Dawson, Mr. Kevin Lacz, Mr. Julian MacQueen, Mr. Ed Moore, Dr. Troy Tippet, Mr. Tom Gilliam (General Counsel), Dr. Ed Meadows, and staff.

Absent: Ms. Carol Carlan

**Call to Order**

Ms. Moore called the meeting to order at 5:35 p.m.

Chair Moore thanked Dr. Sluder and staff for the tour. She thanked Dr. Sluder, Dr. Sowell, and AFC for the refreshments, and specifically noted the medical themed cookies and mints.

Dr. Meadows called on Dr. Sluder who gave an update on Warrington Campus activities and accomplishments. Of special note was the announcement that the nursing program was approved for continuing accreditation for the next eight years, the longest time period given.

**Introductions/Recognitions**

Dr. Spicer introduced Dr. Amanda Turner, the new Associate Dean for Enrollment Management, and Mr. Mike Listau, introduced Mr. Kelby Thornton, the new Coordinator for Corporate Professional Development. Each of the new employees told the board about their self, and the board gave them a warm welcome.

**Minutes**

Ms. Moore called for a motion to approve the minutes of the September 21, 2021, and September 28, 2021 Board meetings. Dr. Tippet moved for approval, and Mr. Dawson seconded the motion which passed unanimously.

**Agenda**

Ms. Moore called for a motion to approve the agenda. Mr. Dawson moved for approval, and Dr. Tippet seconded the motion which passed unanimously.

**Public Comments**

None

**DSO Reports**

Alumni Affairs – (Full report provided in Board packets.) Ms. Lotz reported that the \$100,000 pledge gift for PSC Athletics from the Central Credit Union of Florida was announced at a press conference on September 27. She talked about events and stated that spots are still available for the November 4, Quail and Pheasant Hunt fundraiser.

PSC Foundation – (Full report provided in Board packets.) Ms. Andrea Krieger reported that the Day of Clays fundraiser exceeded the fundraising goal of \$120,000. She extended thanks to all the volunteers who helped with the event. She also reported on the good attendance at the Foundation's

Strategic Planning workshop and noted that the new Strategic Plan will go to the Board of Governors for approval.

She expressed appreciation and thanks to Mikenzie Frances, for her successful work in bringing back forgotten donors.

WSRE – (Full report provided in Board packets.) Ms. Jill Hubbs reported on station activities and announced that the Hank Locklin documentary received a regional Emmy nomination. WSRE is working with an independent producer and seeking grants to create STEM STORY, a television program that will promote Science, Technology, Engineering, and Mathematics to middle and high school girls.

### **Academic and Student Affairs**

Dr. Spicer explained the BAS to MBA Articulation Agreement and stated that the PSC2UWF Program Agreement is an update of the program already in place with no substantive change. Ms. Moore called for a motion for approval of the agreements. Mr. Dawson moved for approval, and Mr. Lacz seconded the motion which passed unanimously.

1. PSC and UWF BAS to MBA Articulation Agreement - Approved
2. PSC2UWF Program Agreement - Approved

### **Facilities**

No report.

### **Finance**

Ms. Kovacs presented the Finance action items and noted that the Program Lab Fees are centered on the Health Sciences programs. She gave an explanation of the convenience fee and answered Trustees' questions. She also described the employee non-recurring pay supplement that will be provided in the November 19, paycheck.

Ms. Moore called for a motion to approve Item 1. Mr. Dawson moved for approval, and Mr. Lacz seconded the motion which passed unanimously.

Ms. Moore called for a motion to approve Item 2. Mr. Dawson moved for approval, and Mr. Lacz seconded the motion which passed unanimously.

Ms. Moore called for a motion to approve Item 3. Mr. Dawson moved for approval, and Dr. Tippet seconded the motion which passed unanimously.

Ms. Moore called for a motion to approve Item 4. Dr. Tippet moved for approval, and Mr. Lacz seconded the motion which passed unanimously.

Ms. Moore called for a motion to approve Item 5. Mr. Dawson moved for approval, and Dr. Tippet seconded the motion which passed unanimously.

1. Program Lab Fees – Approved
2. Convenience Fee – Approved
3. Non-recurring Supplement – Approved
  - o Full-time Career Service Employees \$1,000.00
  - o Full-time Professional/Managerial Employees \$1,000.00
  - o PSC Regular Part-Time Employees \$500.00
  - o Adjunct Faculty teaching 4 or more credit hours or the equivalent clock hours \$500.00
  - o Adjunct Faculty teaching 3 credit hours or less or the equivalent clock hours \$250.00
  - o Faculty salary increases/supplements are negotiated through the Collective Bargaining process
4. Grant Pursuits – Approved
  - a. Baars Building – Triumph Board Gulf Coast, Inc.
  - b. Integrated English Literacy and Civics Education (IELCE)
  - c. Open Doors
5. WSRE-TV Foundation, Inc. Audit Report for Fiscal Year End, June 30, 2021 – Approved
6. FAIT Requests – none

### **Human Resources**

Ms. Henderson presented the Human Resources action items and stated that there are no special contracts. Mr. Moore moved to approve all items as presented, and Mr. Dawson seconded the motion which passed unanimously.

1. September 2021 Human Resources Report – Approved
2. New grant funded position of Coordinator, Veteran Student Success Center, Professional/Managerial Salary Schedule, Level 3, (Grants and Federal Programs) – Approved
3. New grant funded position of Veteran Student Advisor, Professional/Managerial Salary Schedule, Level 2, (Grants and Federal Programs) – Approved
4. Convert the current funded and filled position of Comptroller, Professional/Managerial Salary Schedule, Level 7, to Executive, Level 1, retroactive to July 1, 2021, making the employee eligible for participation and contribution to the Special Pay Plan this fiscal year, (Vice President, Business Affairs) – Approved
5. Additional faculty position for program coordination for truck driving funded by the Triumph grant. (Applied Technology and Professional Service Careers) – Approved
6. Special Contracts - none

**General Counsel**

No report.

**President's Time**

Dr. Meadows thanked Trustees for their attendance at the Truck Driving Groundbreaking, the Conference Center announcement, the Reception for Teaching Excellence Inductees, and the Reception for the Presidential Scholarship, Student Ambassador, and Robinson Honors Officers.

Dr. Meadows reported on the successful 32<sup>nd</sup> Annual Lumberjack Festival on the Milton Campus.

Dr. Meadows reminded Trustees of upcoming events where Trustees' attendance is highly encouraged:

- o Board Retreat, November 16, Culinary Dining Room. The retreat will begin at 8 a.m. with a continental breakfast.
- o RN Pinning, December 9, First Pentecostal Church, 3 p.m.
- o Fall Graduation, December 12, Bay Center – Trustees should arrive no later than 2:15 p.m. to allow time for photos prior to the beginning of the ceremony at 3 p.m.

Dr. Meadows reported that Trustee Troy Tippet and he will be attending the upcoming Legislative Reception in Tallahassee. He thanked Dr. Tippet for his willingness to represent our Trustees in Tallahassee.

Dr. Meadows informed Trustees that the AFC's Trustee Commission's Legislative Days in Tallahassee are schedule on January 18-19, which conflicts with the January 18 Board meeting. Trustees will look at their calendars for an alternate Board meeting date of January 11 or January 25.

Trustees were provided with a calendar of upcoming events.

**Chair's Time**

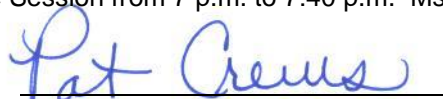
Ms. Moore encouraged Trustees to attend graduation, the RN pinning, and other important college events. She asked Trustees to let the President's Office know if there is a particular topic they would like to include on the Retreat agenda.

Ms. Moore adjourned the business session of the Board meeting at 6:51 p.m. and stated that the Board would now go into executive session to discuss the status of contract negotiations with the PSC Faculty Association. The Board met in Executive Session from 7 p.m. to 7:40 p.m. Ms. Moore adjourned the meeting at 7:40 p.m.

Approved   X  

Date   11/16/2021  

  
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 Chair, Board of Trustees

  
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 Pat Crews, Reporting

  
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 President