



PENSACOLA STATE COLLEGE

District Board of Trustees Meeting

November 16, 2021

2 p.m. Pensacola Campus, Usry Board Room

Board Workshop

The workshop was devoted to open discussion on Trustees' topics of choice. There was discussion regarding Board appointments, endowed teaching chairs, and articulation agreements.

Board Meeting

Present: Chair Margie Moore, Ms. Carol Carlan, Mr. Patrick Dawson, Mr. Ed Moore, Mr. Julian MacQueen, Dr. Troy Tippet, Mr. Tom Gilliam (General Counsel), Dr. Ed Meadows, and staff.

Absent: Mr. Kevin Lacz

Call to Order

Ms. Moore called the meeting to order at 2:00 p.m.

Introductions/Recognitions

Dr. Meadows introduced Dr. Jeff Wooters (who was in attendance via Zoom), and stated that he asked Dr. Wooters to attend the meeting for a special recognition from PTK. Dr. Wooters teaches biological sciences and has been a long-time advisor to PSC's Theta Chi Chapter of PTK. On behalf of PTK, Dr. Meadows and the Board presented Dr. Wooters with a diamond PTK lapel pin in recognition of his 25 years as a PTK advisor. The Board congratulated Dr. Wooters for this special recognition and thanked him for all that he does for students. Dr. Wooters also told the Board about himself and highlights of his 33 years of teaching at the College.

Minutes

Ms. Moore called for a motion to approve the minutes of the October 19, 2021 Board meeting. Dr. Tippet moved for approval, and Mr. Dawson seconded the motion which passed unanimously.

Agenda

Ms. Moore called for a motion to approve the agenda. Ms. Carlan moved for approval, and Mr. Dawson seconded the motion which passed unanimously.

Public Comments

None

DSO Reports

Alumni Affairs – (Full report provided in Board packets.) Ms. Hailey Lotz reported on the successful Pheasant and Quail Hunt that grossed over \$19,000. She also reported that the women's volleyball team was having a successful season and made it to the state finals.

WSRE – (Full report provided in Board packets.) Ms. Jill Hubbs reported on station activities and encouraged everyone to attend the Festival of Trees fundraising event, November 26-28, at the Museum of Commerce.

PSC Foundation – (Full report provided in Board packets). Ms. Andrea Krieger announced that Zoe Medlock has been hired as the Foundation's Marketing and Communications Coordinator. She will be the liaison and coordinator for the Infinity Campaign and will work with Sheila Nichols on marketing. Ms. Krieger gave a brief overview of Foundation activities and reminded everyone of upcoming events.

Facilities

Ms. Bracken presented the Facilities Action Items. She stated that due to the rising cost of steel and expected delays in delivery, the Administration and Morette Company have settled on the Guaranteed Maximum Price for the steel package for Phase II of the Baars Building and now seeks Board approval. Ms. Moore called for approval of Item #1. Mr. Dawson moved for approval, and Mr. MacQueen seconded the motion which passed unanimously. Ms. Moore called for a motion to approve Item #2. Mr. Dawson moved for approval, and Mr. MacQueen seconded the motion which passed unanimously. Ms. Moore called for approval of Item #3. Mr. Moore moved for approval, and Ms. Carlan seconded the motion which passed unanimously.

1. Change Order #001 – Morette Company – Truck Driving Training Facility, Deduct (\$674,722.90).(Construction Materials and Sales Tax Savings) – Approved
2. Agreement between PSC and Morette Company, Baars Building, Phase II - Approved
3. Guaranteed Maximum Price for Steel Package, Baars Building, Phase II - Approved

Mr. MacQueen requested a written narrative to accompany Facility Action Items in the future.

Finance

No report.

Human Resources

Ms. Henderson presented the Human Resources action items and stated that there are no special contracts. Ms. Moore called for a motion to approve Items 1, 2, and 3. Mr. Dawson moved for approval, and Dr. Tippett seconded the motion which passed unanimously. Ms. Moore called for a motion to approve Item 4. Mr. Dawson moved for approval, and Dr. Tippett seconded the motion which passed unanimously.

1. October 2021, Human Resources Report - Approved
2. Convert the funded and filled position of Senior Administrative Assistant, WSRE, Level 4, Career Service Salary Schedule to Development Coordinator, WSRE, Level 4, Career Service Salary Schedule (retroactive to October 18, 2021) - Approved
3. Convert the funded and filled position of Senior Research Analyst, Level 4, Professional/Managerial Salary Schedule to Coordinator, Institutional Research, Level 4, Professional/Managerial Salary Schedule (retroactive to September 23, 2021). (Institutional Research) - Approved
4. Create new position, Principal, Charter Academy, Level 6, Professional/Managerial Salary Schedule. (Academic Affairs) - Approved
5. Special Contracts (Open Item) - None

General Counsel

Mr. Gilliam gave a detailed explanation of the PSC Arc Gateway (PALS) Contract. PSC will serve as the fiscal agent and oversee the \$1M provided by the Florida Legislature for the services that Arc Gateway provides. The Contract is retroactive to July 1, 2021. Mr. Moore made a motion to approve the Contract, and Mr. Dawson seconded the motion which passed unanimously. Ms. Carlan recommended a Board workshop on PSC's involvement with the PALS program.

1. Arc Gateway (PALS) Contract – Approved.

President's Time

Dr. Meadows reminded trustees of the graduation ceremony on December 12, at 3 p.m., at the Bay Center.

Dr. Meadows confirmed that the January 19, Board meeting is moved to January 11, due to a conflict with the Trustees' Legislative Conference in Tallahassee on January 19.

Trustees received a calendar of events and were reminded of important upcoming events needing Trustee participation.

Chair's Time

Ms. Moore thanked Trustees for their participation in the Board Retreat earlier in the day. The meeting adjourned at 3:15 p.m.

Approved X

Date 2/22/2022



Pat Crews, Reporting



Chair, Board of Trustees



President