



Pensacola State College District Board of Trustees
Meeting Minutes
May 18, 2021
Pensacola Campus, Usry Board Room

Board Workshop

In lieu of a workshop, Board members attended the announcement and check presentation of the Gulf Power Foundation's \$100,000 gift in support of the College's proposed Charter High School that will include a state of the art technology Center. The gift will be used to create a state-of-the-art Innovation Technology Center. The event took place at 11 a.m., in the Pen Air Room, located in the Chadbourne Library on the Pensacola Campus,

Board Meeting

Present: Chair Margie Moore, Mr. Patrick Dawson, Mr. Julian MacQueen, Mr. Ed Moore, Dr. Troy Tippet, Mr. Tom Gilliam (General Counsel), Dr. Ed Meadows, and staff.

Absent: Ms. Carol Carlan and Mr. Kevin Lacz

Call to Order

Ms. Moore called the meeting to order at 12:50 p.m.

Introductions/Recognitions

Dr. Meadows welcomed past Board member, Mr. Herb Woll, and his wife, Ann, to the meeting. Dr. Meadows stated that Mr. Woll was asked to attend the meeting so that the Board could formally thank him for his service as a Trustee and Board Chair and the many other areas in which he supported the College. Chair Moore read aloud a Proclamation honoring Mr. Woll for his service on the Board of Trustees, his service on the WSRE Board of Directors, and as Trustee Liaison to the Foundation Board, and the many other areas in which Mr. Woll supported the College. In addition, the Proclamation recognizes both Mr. and Mrs. Woll for their support of the College financially and by volunteering. Mr. Woll received a big round of applause. He expressed his appreciation for the special recognition and stated that he and Ann intend to stay involved with the College.

Dr. Brenda Kelly introduced the new department head for Visual Arts, Alaina Plowdrey, who told Trustees about herself and how she came to PSC. Trustees welcomed her to the College and the Visual Arts Department.

Mr. Mike Listau introduced Mr. Mike Cannon, Associate Professor, Engineer Technology, and announced that Mr. Cannon recently received the 2021 Distinguished Manufacturing Post-Secondary Educator of the Year award from the Florida Advanced Technological Education Center for Excellence. The award recognizes Mr. Cannon for his excellence in teaching and partnering with local industry. The Board congratulated Mr. Cannon on this outstanding recognition.

Minutes

Ms. Moore called for a motion to approve the minutes of the April 20, 2021, Board meeting. Mr. Dawson moved for approval, and Dr. Tippet seconded the motion which passed unanimously.

Agenda

Ms. Moore called for a motion to approve the agenda. Mr. Dawson moved for approval, and Dr. Tippet seconded the motion which passed unanimously.

Public Comments

None

DSO Reports

Alumni Affairs – (Full report provided in Board packets.) Ms. Lotz spoke about fundraising events for 2021-2022. She also reported that the baseball team and the softball team were this year's Panhandle Conference champions. She noted that this is first time in PSC history that both have won the championship. Head Softball Coach Lyndsey Angus and her coaching staff were honored for their hard work and success as the Panhandle Conference Coach and Staff of the Year. The baseball team had 6 players named to the All-Panhandle Conference team. PSC freshman baseball player Konner Copeland received the Pitcher of the Year award.

WSRE – (Full report provided in Board packets.) Ms. Hubbs spoke about the virtual "Be my Neighbor Day." WSRE is partnering with the local libraries in the counties it serves to provide kids with learning activities for a hands-on activity when viewing the children's event. Ms. Hubbs also briefly reviewed other happenings at WSRE.

PSC Foundation – (Full report provided in Board packets.) Ms. Krieger thanked Trustees for attending the Gulf-Power Foundation's gift announcement. She reported on the successful Big Break fundraising event and noted that more was raised at this year's event. Trustees were reminded of the Garde Manger donor appreciation event on July 21, at 4:30 p.m., in the Student Center.

Academic and Student Affairs

No report.

Facilities

No report.

Finance

Ms. Kovacs presented the Finance action items and informed Trustees that the policy changes (included in the Board packets) are an information item and will be brought back to the Board for approval after the requirements of public notification have been met. Ms. Moore called for a motion to approve Item 3: Fees as presented. Mr. Dawson moved for approval, and Dr. Tippet seconded the motion which passed unanimously. Ms. Moore called for a motion to approve Item 4: Grant Pursuit as presented. Mr. Dawson moved for approval, and Mr. MacQueen seconded the motion which passed unanimously. Ms. Moore called for a motion to approve Item 6: Charge off Accounts as presented. Mr. Dawson moved for approval, and Dr. Tippet seconded the motion which passed unanimously. Ms. Moore called for a motion to approve Item 8: FAIT Request as presented. Mr. Dawson moved for approval, and Dr. Tippet seconded the motion which passed unanimously. Ms. Moore called for a motion to approval all other items as presented (Items 1, 2, 4, and 7). Mr. Dawson moved for approval, and Dr. Tippet seconded the motion which passed unanimously.

1. Budget Amendment – Approved
2. Property Deletions – Approved
3. Fees – Approved
 - a. Request to Increase Test Fees
4. Grant Pursuit – Approved
 - a. Carl D. Perkins, Career and Technical Education Postsecondary Programs, Section 132
5. Contracts – Approved
 - a. Disaster Debris Clearance and Removal Services
 - b. Disaster Recovery and Remediation Services/Debris Monitoring
6. Charge Off Accounts – Approved
7. June Events – Permission to Sell Tickets and Merchandise
 - a. Black History/Multicultural Committee, June 19, 2021, permission for vendors to sell items
 - b. WSRE Amos Studio June Events, permission to sell tickets and merchandise
8. FAIT Requests – Approved
 - a. Request for \$79,250.50 to partially fund the purchase of a replacement routing switcher for WSRE-TV.

Human Resources

Ms. Henderson presented the Human Resources action items and stated that there are no special contracts. Mr. Moore made a motion to approve the Human Resources items, and Mr. MacQueen

seconded the motion which passed unanimously.

1. Approval of the April 2021 Personnel Report – Approved
2. Convert three positions from Kelly Services funding to the College payroll for Public Safety Officer, Level 1, Career Service Salary Schedule, retroactive to May 3, 2021 (Public Safety Department) – Approved
3. Revise position and job description of Manager, Corporate and Grant Support, WSRE, Level 3, Professional/Managerial Salary Schedule (WSRE-TV) – Approved
4. Special Contracts (open item) – None

General Counsel

No report.

President's Time

Dr. Meadows thanked Roland Hyacinthe and AFC for the refreshments.

Dr. Meadows informed the Board that on June 4-6 and June 11, PSC athletics is to co-sponsor high school baseball tournaments on the College's baseball field, and requests approval to waive the facilities usage fees. There will be a gate fee charged as outlined below. Mr. Dawson moved for approval, and Mr. Moore seconded the motion which passed unanimously.

East Coast Sox – June 4-6 – Approved

- Will make a \$500 donation to PSC foundation
- East Coast Sox will keep gate fee at \$5 per entry, kids free.
- PSC will keep concession profits.
- PSC coaches will be on hand to maintain field, scoreboard, facility, concession.

Pensacola Sports High School All-Star Game/PSC Baseball/Softball -June 11th – Approved

- Pensacola Sports will keep gate fee at \$10 per entry, kids free.
- PSC Baseball will keep concessions profits.
- PSC coaches will be on hand to maintain field, scoreboard, facility, concession.

Dr. Meadows reminded Trustees that each year he brings a request to the Board for approval to serve alcoholic beverages at College Functions that historically have served alcoholic beverages in the past (e.g. College Foundation, WSRE Foundation, Anna Lamar Switzer Center, Athletic Booster Club, and Alumni Association). He asked that the Board approve the request for the 2020-2021 academic year. Mr. Dawson moved for approval, and Mr. Moore seconded the motion which passed unanimously.

Dr. Meadows and Trustees reviewed the draft of the 2021-2022 Board Meeting Schedule. Dr. Meadows asked Trustees for their thoughts regarding scheduling a Board Retreat the same day as the November 16, Board meeting. Consensus was that it would be a good date for the Retreat. The schedule will be updated to include the Retreat and will be brought back to the Board for approval at the next meeting.

Announcements

- Dr. Meadows reminded Trustees that Chain Reaction, located on the Pensacola Campus, is an organization that assists teens in building their leadership skills through service learning. He stated that he received an email from Chain Reaction's Executive Director, Ms. Kristen Fairchild. The email included data showing that despite COVID, the organization showed an increase in the teens' leadership development and scholarships received. Ms. Fairchild stated that coming to campus gives the students a positive educational experience, with many of them selecting PSC as their first choice for college. She expressed her appreciation for the partnership between PSC and Chain Reaction.
- PSC SkillsUSA Students won 5 gold, 2 silver, and 3 bronze medals at the SKILLS USA Florida Virtual State Leadership and Skills Conference. Gold medals were received in Commercial Baking, Esthetics, MRE Challenge, Photography, and Restaurant Service.
- Student Daniel Cheer was selected as the Florida College System Activities Association Publications Division Student of the Month for April. Daniel is the editor of The Corsair.

Chair's Time

Ms. Moore informed Trustees that it is time for the Board's annual self-assessment questionnaire. Trustees will be sent a link to complete the assessment online. The results will be compiled and provided to the Board Chair who will share and discuss the results at the June Board meeting.

Ms. Moore appointed Trustee Patrick Dawson to bring to the Board a recommendation for Board Chair and Vice-Chair for 2021-2022.

There being no further business, Ms. Moore adjourned the meeting at 2:30 p.m.

Approved X

Date 6/22/2021



Chair, Board of Trustees



Pat Crews, Reporting



President