



Non-Instructional Duty Day Schedule Wednesday, January 7, 2026

8:00 a.m. – 10:00 a.m.	Department Meetings and Continental Breakfast
11:15 a.m. – 12:15 p.m.	Lunch On Your Own or Faculty Association General Membership

Professional Development Sessions

DATE/TIME	TITLE	PRESENTER(S)	BUILDING/ROOM#
12:30 p.m. – 1:30 p.m.	Using Panorama to Address Accessibility Requirements for Online Courses Credit Type: (DLT, LOI, POL)	Wendy Spradlin, Frank Asper Mary Johnsten	Building 1, Room 122
12:30 p.m. – 1:30 p.m.	Reimagining Teaching with AI: Addressing Higher Education's Core Challenges Through the 4D Framework Credit Type: (LOI, CCP)	Bruce Fraser Executive Director of AI Initiatives Indian River State College	Building 1, Room 109
12:30 p.m. – 1:30 p.m.	Tech Tools for Student Engagement Credit Type: (CUR, POL, DLT)	Patrice Williams-Shuford Director of Instructional Quality Northwest Florida State College	Building 1, Room 129
1:45 p.m. – 2:45 p.m.	The Best Workshop for Writing Multiple Choice Exams is _____ Credit Type: (TAM)	Ken Phillips	Building 1, Room 106
1:45 p.m. – 2:45 p.m.	ATE Presents Best Practices for First Day of Class Credit Type: (CUR, POL, CLM)	Lauren Baugus	Building 1, Room 127
1:45 p.m. – 2:45 p.m.	ADA – What You Need to Know Credit Type: (LOI, CLM)	Kathryn Coxwell	Building 1, Room 122
1:45 p.m. – 2:45 p.m.	Reimagining Teaching with AI: Addressing Higher Education's Core Challenges Through the 4D Framework Credit Type: (LOI, CLM)	Bruce Fraser Executive Director of AI Initiatives Indian River State College	Building 1, Room 109
3:00 p.m. – 4:00 p.m.	Using Panorama to Address Accessibility Requirements for Online Courses Credit Type: (DLT, LOI, POL)	Wendy Spradlin, Frank Asper Mary Johnsten	Building 1, Room 122
3:00 p.m. – 4:00 p.m.	Libraries, Writing Labs, and Colleagues: Updates for faculty who give writing assignments Credit Type: (CUR, POL, CLM, DLT)	Jen Ehrhardt, Jessica Millis Dominique O'Shea	Building 1, Room 129
3:00 p.m. – 4:00 p.m.	Testing Services: A Review of Procedures for Faculty Including AI Impact on Testing Practices Credit Type: (TAM)	Stacy Young	Building 1, Room 102
3:00 p.m. – 4:00 p.m.	Q&A with Academic Administrators Credit Type: (LOI, CCP)	Kirk Bradley, Brenda Kelly Mike Listau, Dusti Sluder	Building 1, Room 127

NOTE: Each workshop is hyperlinked to Flywire registration for that session.

Category Key:

Curriculum and Instruction (CUR) – Psychology of Learning (POL) – Tests and Measurements (TAM); The Community College (CCP)
Classroom Management (CLM); Learning Technologies (DLT) – Issues Affecting Higher Education (LOI)

Register for sessions via our new registration portal, [Flywire](#).

- Select Non-Instructional Duty Day under Products.
- Browse session time offerings. Select a product and scroll to the bottom to view the session description.
- Enter all required fields and click ADD TO CART.
- Click the Products hyperlink at the top to view additional session offerings and add them to your cart.
- Click your cart, followed by VIEW YOUR CART, once you've selected a workshop for each time block.

All in-service workshops are at no cost to employees. Although the checkout page indicates billing, employees are only required to enter their name, work address, office phone number, and work email address. You do not need to fill in the Student ID field, as this is not required but is Flywire delivered.

Complete the additional prompts to complete registration, including CHECKOUT AS A GUEST, and PLACE YOUR ORDER.

An order confirmation page will populate an email to the email address listed during checkout.

For additional information

Contact: Juanita Scott, Director, Staff Professional Development at (850) 484-1953

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