

## Non-Instructional Duty Day Schedule

### January 5 - Meetings and Professional Development

8:00 a.m. – 10:00 a.m.	Department Meetings		
10:15 a.m. – 11:15 a.m.	Committee Meetings		
11:15 a.m. – 12:15 p.m.	Lunch Break		
11:15 a.m. – 12:15 p.m.	Pensacola State College Faculty Association General Membership Meeting		
Date/Time	Title	Presenter(s)	Course#/Section#
12:30 p.m. – 1:30 p.m.	Controversial Discussions in the Classroom (Credit Type: CUR, POL)	Andy Barbero, Sara Smith	<a href="#">D01512/9816</a>
12:30 p.m. – 1:30 p.m.	Understanding Title IX and Preventing Sexual Harassment (Credit Type: LOI)	Lynsey Listau, Ruth Davison	<a href="#">D00284/9802</a>
12:30 p.m. – 1:30 p.m.	Zoom: Staying Current (Credit Type: DLT, CUR)	Scott Schackmann	<a href="#">D01334/9810</a>
1:45 p.m. – 2:45 p.m.	Academy of Teaching Excellence presents Culturally Sensitive Teaching Workshop (Credit Type: CUR, POL)	Amber Carey	<a href="#">D01395/9821</a>
1:45 p.m. – 2:45 p.m.	ADA Services Faculty and Student Support (Credit Type: LOI, CLM)	Liz Moseley, Kathryn Coxwell	<a href="#">D01388/9801</a>
1:45 p.m. – 2:45 p.m.	Community College in the 21 <sup>st</sup> Century: A History of Community Colleges in the US/Florida (Credit Type: CCP)	Debbie Douma	<a href="#">D01510/9814</a>
1:45 p.m. – 2:45 p.m.	Specific Academic Resources for Faculty (Credit Type: CUR, POL)	Susan Robbins, Deb Ryals Sandy Moore	<a href="#">D01514/9818</a>
3:00 p.m. – 4:00 p.m.	Harassment, Discrimination, and Bullying in the Workplace: How to Prevent, Report, and Respond (Credit Type: LOI)	Lynsey Listau	<a href="#">D01506/9808</a>
3:00 p.m. – 4:00 p.m.	Canvas Makeover (Credit Type: DLT)	Daniela Gonzalez Quezada	<a href="#">D01429/9812</a>
3:00 p.m. – 4:00 p.m.	Academy of Teaching Excellence presents Everything You Never Wanted to Know About Online Cheating (Credit Type: CUR, POL)	Evan McClellan	<a href="#">D01504/9800</a>

### January 6 - Planning Day (No SPD Scheduled Events)

**Category Key:** Curriculum and Instruction (CUR) – Psychology of Learning (POL) – Tests and Measurements (TAM) – The Community College (CCP)  
Classroom Management (CLM) – Learning Technologies (DLT) – Issues Affecting Higher Education (LOI)

### Registration Information

To receive documented professional development credit, please register via [Spyglass](#) using the course and section numbers provided.

1. Registration for workshops is available via [Spyglass](#);
2. Please note the section number as it will make the registration process easier;
3. After logging into Spyglass, select the “Register” button from the list of options on the left menu bar;
4. Select “S” - EMPLOYEE SPD (under the **Spring** semester), and click the “Continue” button;
5. Input the workshop section number in the box and click the “Add Now” button;
6. Be sure to confirm the workshop selections before exiting Spyglass; and
7. To receive credit for attending a workshop, your signature must be on the session sign-in sheet.

Note: If you are a new employee and have trouble logging on to Spyglass, you will most likely need to fill out the non-credit application first. The information and form can be found at the following link:

<http://www.pensacolastate.edu/spd/#psc-my-training-spd>

To gain access to the selected workshops, click on the course/section.  
Once you have completed the requested information,  
you will receive an email with the Zoom link to join the session.

For additional information and questions about upcoming professional development opportunities  
**Contact: Juanita Scott, Director, Staff Professional Development at (850) 484-1953**

Think Training... Think SPD