

Staff Professional Development
Professional Development Day Sessions

Friday, March 8, 2019 • Pensacola Campus

Date/Time	Title	Presenter(s)	Building/Room	Course#/Section#
<i>Click on workshop title to obtain workshop description</i>				
9:00 – 10:30 a.m.	Using the FRS to Plan for Your Retirement (Credit Type: GPD)	Sherrie Rutland Ernst & Young Financial Guidance Line	2/252	D00805/9878
10:00 – 11:00 a.m.	Live Online – What’s Happening (Credit Type: DLT)	Vasanth Ramachandran Scott Schackmann	20/2068	D01129/9879
	What You Need to Know to Develop Your Canvas Companion Site (Credit Type: DLT)	eLearning	10/1057	D01130/9880
	A Conversation Among Math and Natural Sciences Faculty (Credit Type: POL, TAM)	GLO Committee	20/2052	D01131/9881
	A Conversation Among Communications, Humanities, and Social Sciences Faculty (Credit Type: POL, TAM)	GLO Committee	20/2051	D01132/9882
	Go Solo!: A Tool for Evaluating the Quality of Student Learning (Credit Type: POL, TAM)	Jennifer Ehrhardt	96/9663	D01133/9883
11:00 – 12:30 p.m.	LUNCH	Provided by the President’s Office & Hosted by the Vice Presidents & Deans	Gazebo near Student Center Inclement Weather – Inside of Student Center	
12:30 – 2:30 p.m.	Implicit Bias (Credit Type: LOI)	Darlene Mosley	21/ 2151	00960/9884
	Unlikely Movie Screening: Followed by Debrief & Discussion	Samantha Hill	15/1590	D01134/9885
	Golf for Beginners (Credit Type: GPD)	Doug Rogers	3/312 (Booster Room)	D01135/9886
	F.I.T.T. to Go the Distance (Credit Type: GPD)	Butch Branch	10/1015	D01091/9887
12:30 – 1:30 p.m.	Why Tune-in to WSRE? (Credit Type: LOI)	Bob Culkeen	23/2342 (Windham Community Room)	D01136/9888
	Finding Open Education Resources (Credit Type: CUR)	Chris Levesque	10/1056	D01079/9889
	Q & A with Academic Deans (Credit Type: CCP, LOI)	Kirk Bradley Brenda Kelly Dusti Sluder	10/1055	D01077/9890
	Generation Z on Campus (Credit Type: CCP, LOI)	Liz Moseley	10/1050	D01137/9891
	Event Planning (Credit Type: LOI)	Patrice Whitten	20/2052	D01044/9892
	Better Research, Better Papers, Better Students! (Credit Type: CUR, POL)	Melissa Davis Maria Goodspeed Thomas Jonte Charlotte Sweeny	10/1002	D01138/9893
	Introduction to Excel (Credit Type: DLT)	Roland Hyacinthe	21/2146	D00271/9894
	Adobe Basics for Beginners (Credit Type: DLT)	Melissa Jernigan	10/1023	D01139/9895
	Handling Difficult Conversations (Credit Type: LOI)	Ruth McKinon	10/1057	D01140/9896
	Introduction to Epilog Laser Processing (Credit Type: DLT)	Mike Cannon	18/1815	D01141/9897
	Stewardship: How We Can Build Friends to Support PSC (Credit Type: CCP, LOI)	Andrea Krieger	10/1059	D01142/9898

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	Leadership Essentials in the Workplace (Part One of a Two Part Series) (Credit Type: LOI)	Rafael Deliz	10/1058	D01143/9899
	Office Communication Etiquette: What to Know Before you Hit Send or Answer that Phone (Credit Type: LOI)	Jennifer Hill Faron	10/1060	D01144/9900
12:30 – 2:00 p.m.	PSC Retirees Panel Discussion: Sharing Experiences, Knowledge, and Tips Before and After Retirement (Credit Type: GPD)	Renee Cartwright Gloria Gonzalez Linda Sheppard David Sutton Kat Villines John Warren	20/2051	D01145/9901
1:00 – 4:00 p.m.	NCCER Test Administrator Training for Certification (Attendance by Invitation Only) (Credit Type: TAM)	Kathryn Quillen	6/635	D01146/9902
1:30 – 1:45 p.m.	BREAK			
1:45 - 2:45 p.m.	"Oh, No, I Broke My Email!" - Tips for Conquering Daily Technical Tasks (Credit Type: LOI)	Liz Gomez	21/2152	D01147/9903
	Adobe Basics for Beginners (Credit Type: DLT)	Melissa Jernigan	10/1023	D01139/9904
	Early Alert System - Update (Credit Type: CCP, LOI)	Kathy Dutremble Brenda Kelly	10/1055	D00817/9905
	How to Help Your Students Write Quickly, Meaningfully and Well: The SEE Method (Credit Type: CUR)	Todd Neuman	10/1060	D01149/9906
	Faculty Guide to Student Resources for ADA Services (Credit Type: CLM, LOI)	Liz Moseley	10/1050	D00619/9907
	Beat the Clock Every Time! - Processing Contracts (Credit Type: LOI)	Nichole Johns Mel Miner	10/1057	D01150/9908
	Feeding a Family on a Budget (Credit Type: GPD)	David Langham Joni Verlin	5/534 (Culinary Dining Room)	D01151/9909
	Dynamics of Violence in the Workplace (Credit Type: LOI)	David Craig Escambia County Sheriff's Office	10/1056	D01113/9910
	Employee Onboarding: an Orientation Refresher (Credit Type: LOI)	Lindsey Self Tanisha McCreary	10/1059	D01152/9911
	Excel Tips and Tricks for Experienced Users (Credit Type: DLT)	Roland Hyacinthe	21/2146	D01002/9912
	Hypnosis Can Do More Than You Thought (Credit Type: LOI)	Julie Nise Michelle Spencer	2/252	D01092/9913
	Handling Controversial Discussions in the Classroom (Credit Type: CUR, CLM, POL)	Lisa Sims, Michael Bailey, Burton Beck	10/1002	D01076/9914
	Leadership and Management Principles (Part Two of A Two Part Series) (Credit Type: LOI)	Rafael Deliz	10/1058	D01154/9915
	Functional Movement Screening (Credit Type: LOI)	Joe Canarela, Select Physical Therapy	10/1001	D01155/9916
2:45 – 3:00 p.m.	BREAK			

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3:00 – 4:00 p.m.	Using Canvas Conferences to Communicate (Credit Type: LOI, DLT)	Brian Ward	21/2150	D01156/9917
	Using Your Shortel Phone System (Credit Type: GPD)	Roland Hyacinthe	16/1614	D01047/9918
	The PSC Student Journey (Credit Type: CCP, LOI)	Donte Sheppard	10/1058	D01157/9919
	GLO Assessment Workshop: What is it? How is it done? (Credit Type: TAM)	Darlene Mosley	15/1590	D01158/9920
	How the Opioid Epidemic Affects You and Your Students (Credit Type: LOI)	Julie Burger	10/1002	D01159/9921
	AFC 101 – What’s in it For Me? (Credit Type: LOI)	Mel Miner	10/1057	D00496/9922
	Employee Benefits 101 - Overview (Credit Type: GPD)	Erandi Sanchez-Perez	20/2051	D01160/9923
	Introduction to Evaluation Kit for Instructors (Credit Type: TAM)	Bill Waters	20/2068	D01024/9924
	Preventing Sexual Harassment in the Workplace (Credit Type: LOI)	Lynsey Listau	10/1015	D00224/9925
	Microsoft Outlook Calendar Tips (Credit Type: GPD)	Liz Gomez	21/2152	D01163/9926
	Partnering with PSC Marketing and the Web Team (Credit Type: LOI)	Sheila Nichols and Team	10/1050	D01164/9927
	PowerPoint Basics for Beginners (Credit Type: DLT)	Melissa Jernigan	10/1023	D01049/9928
	Improving Student Communication with Texting (Credit Type: LOI)	Samantha Hill	10/1060	D01161/9929
	Evaluating Popular Diets: Myth or Truth (Credit Type: GPD)	Beverly Donahue	10/1001	D01162/9930
	Cyber Security: Tips and Tricks (Credit Type: LOI)	Jeff Ward	10/1056	D00986/9931
	Excelling at Work: Tips and Information on Being the Best Employee (Credit Type: LOI)	Rhonda Likely	10/1059	D01097/9932
	Advising and the Completion Agenda: Strategies for Student Success (Credit Type: CCP, LOI)	Saundra Colville Lindsey Byrd	10/1055	D01167/9933
	Tasting the Best Life Has to Offer – Part II (Credit Type: GPD)	Morris Buchanan Cammie Buchanan	Student Center Gazebo	D01046/9934

Registration Information

1. Registration for workshops is available in [Spyglass](#);
2. Please note the section number as it will make the registration process easier;
3. After logging into Spyglass, select the “Register” button from the list on the left;
4. Select “S” - EMPLOYEE SPD (under the **Spring** semester), and click the “Continue” button;
5. Input the workshop section number in the / box and click the “Add Now” button;
6. Be sure to confirm the workshop selections before exiting Spyglass; and
7. To receive credit for attending a workshop, your signature must be on the session’s sign-in sheet.

Note: If you are a new employee and have trouble logging on to Spyglass, you will most likely need to fill out the non-credit application first.

The information and form can be found at the link below:
<http://www.pensacolastate.edu/spd/#psc-my-training-spd>

Think Training... Think SPD

For additional information and questions about upcoming professional development opportunities

Contact: Juanita Scott
(850) 484-1953