

Non-Instructional Duty Day Schedule

Pensacola Campus - January 7, 2020

Date/Time	Title	Presenter(s)	Location	Course#/Section#
8:00 a.m. – 11:30 a.m.	Department Meetings and Activities			
11:40 a.m. – 12:20 p.m.	Lunch Break			
11:40 a.m. – 1:30 p.m.	PSCFA Promotions Workshop: Eat, Ask, and Revise Your Promotion Packet (This is a brown bag lunch working session) <i>Presented by the Pensacola State Faculty Association</i> Bldg. 21 Rm. 2146 D01225/9811			
12:30 p.m. – 1:30 p.m.	Generation Z on Campus	Liz Moseley	Bldg. 15 Rm. 1513	D01137/9812
1:45 p.m. – 2:45 p.m.	Courses without Cost	Michael Payne Chris Turner	Bldg. 15 Rm. 1513	D01223/9813
1:45 p.m. – 2:45 p.m.	Crime Prevention and Awareness	Nick Churill	Bldg. 96 Rm. 9663	D00884/9814
3:00 p.m. – 4:00 p.m.	Faculty Guide to ADA Resources for Testing	Liz Moseley	Bldg. 15 Rm. 1513	D01224/9815
3:00 p.m. – 4:00 p.m.	FERPA – What you Need to Know	Stephanie Denmark	Bldg. 96 Rm. 9663	D00717/9816

Category Key: Curriculum and Instruction (CUR) – Psychology of Learning (POL) – Tests and Measurements (TAM) – The Community College (CCP)
 Classroom Management (CLM) – Learning Technologies (DLT) – Issues Affecting Higher Education (LOI)

Register Information

1. You can register for in-service workshop via [Spyglass](#);
2. Please note the section number as it will make the registration process a little easier;
3. After logging into Spyglass, select the “Register” button from the list on the left;
4. Select “S” - EMPLOYEE SPD (under the **Spring** semester,) and click the “Continue” button;
5. Type the workshop section number in the / box and click the “Add Now” button;
6. Be sure to confirm your workshop selections before leaving Spyglass.

Note: If you are a new instructor and have trouble logging on to Spyglass, you most likely will need to fill out the non-credit application first. The Information and form can be found at the link below:

<http://www.pensacolastate.edu/spd/#psc-my-training-spd>

Think Training... *Think SPD*

For additional information and questions about upcoming professional development opportunities
Contact: Juanita Scott, Director, Staff Professional Development at (850) 484-1953

