

**Staff Professional Development In-service Workshops**
*Click on workshop title to obtain the session's description*

Date/Time	Title	Presenter(s)	Location	Course#/Section#
<b>Professional Development Day Sessions</b>				
<i>Growing Stronger Together</i>				
Friday, April 13 12:00 – 4:00 p.m.	<a href="#">AED/CPR Training</a>	Dawn Goss	Bldg. 96, Rm. 9663 Pensacola Campus	D00676/9902
Friday, April 13 12:45 – 1:40 p.m.	<a href="#">The Archive Process in Outlook: Why and How?</a>	Liz Gomez	Bldg. 4, Rm. 447 Pensacola Campus	D01036/9877
Friday, April 13 12:45 – 1:40 p.m.	<a href="#">Understanding Career Assessment</a>	Rafael Deliz	Bldg. 4, Rm. 446 Pensacola Campus	D01037/9880
Friday, April 13 12:45 – 1:40 p.m.	<a href="#">It's About Time: FAQs on Wage and Hour Laws with Timekeeping</a>	Tammy Henderson	Bldg. 4, Rm. 440 Pensacola Campus	D01040/9883
Friday, April 13 12:45 – 1:40 p.m.	<a href="#">Understanding Public Records Requests</a>	Tom Gilliam	Bldg. 4, Rm. 443 Pensacola Campus	D00859/9878
Friday, April 13 12:45 – 1:40 p.m.	<a href="#">Healthy Eating with PSC Chefs Langham and Verlin</a>	Jimmie Langham Joni Verlin	Bldg. 5, Rm. 534 Pensacola Campus	D01038/9881
Friday, April 13 12:45 – 2:45 p.m.	<a href="#">Emotional Intelligence and Wellness</a>	Liz Moseley	Bldg. 4, Rm. 444 Pensacola Campus	D00411/9884
Friday, April 13 12:45 – 1:40 p.m.	<a href="#">Best Practices in Teaching &amp; Learning Classroom Management</a>	Vasanth Ramachandran Barbara Reitz Jeanne Branch	Bldg. 4, Rm. 445 Pensacola Campus	D00353/9879
Friday, April 13 12:45 – 1:40 p.m.	<a href="#">Understanding the Institutional Review Board Process</a>	Tracy Peyton	Bldg. 4, Rm. 474 Pensacola Campus	D01039/9882
Friday, April 13 12:45 – 1:40 p.m.	<a href="#">Robert's Rules of Order</a>	Don Snowden	Bldg. 4, Rm. 441 Pensacola Campus	D00497/9885
Friday, April 13 1:50 – 2:45 p.m.	<a href="#">Delivering Great Customer Service</a>	Ruth McKinon	Bldg. 4, Rm. 475 Pensacola Campus	D00640/9886
Friday, April 13 1:50 – 2:45 p.m.	<a href="#">Achieving Excellence: Panel discussion of Best Practices for Administrative Assistants</a>	Sarah Lewis Rose Hall Carol Quinn Lisa Payne	Bldg. 4, Rm. 440 Pensacola Campus	D01042/9888
Friday, April 13 1:50 – 2:45 p.m.	<a href="#">The Accounting Process: How to Understand Your Budget</a>	Nan Jackson	Bldg. 4, Rm. 446 Pensacola Campus	D01045/9891
Friday, April 13 1:50 – 2:45 p.m.	<a href="#">Why Don't Tomatoes Taste Like Tomatoes Anymore? And Other Musings on Tasting the Best Life Has to Offer</a>	Cammie Buchanan Morris Buchanan	Bldg. 4, Rm. 443 Pensacola Campus	D01046/9892
Friday, April 13 1:50 – 2:45 p.m.	<a href="#">Encouraging and Assessing Critical Thinking in the Classroom</a>	Todd Neuman	Bldg. 4, Rm. 445 Pensacola Campus	D01041/9887
Friday, April 13 1:50 – 2:45 p.m.	<a href="#">Event Planning</a>	Patrice Whitten	Bldg. 7, Rm. 736 Pensacola Campus	D01044/9890
Friday, April 13 1:50 – 3:50 p.m.	<a href="#">Avoiding Workplace Harassment</a>	Gael Frazer	Bldg. 4, Rm. 441 Pensacola Campus	D01034/9893
Friday, April 13 2:55 – 3:50 p.m.	<a href="#">Shortel Phone: Learn to Use Features and Options</a>	Liz Gomez	Bldg. 16, Rm. 1614 Pensacola Campus	D01047/9894
Friday, April 13 2:55 – 3:50 p.m.	<a href="#">CFRS Accounting Training</a>	Renee Hosea	Bldg. 4, Rm. 446 Pensacola Campus	D00671/9896
Friday, April 13 2:55 – 3:50 p.m.	<a href="#">Accident/Incident Reporting Procedures, and Workers Comp Info</a>	Tammy Henderson	Bldg. 4, Rm. 440 Pensacola Campus	D01032/9898
Friday, April 13 2:55 – 3:50 p.m.	<a href="#">Dance Your Way to Wellness (note: physical movement in this session will occur)</a>	La Rita Brigham	Bldg. 3, Rm. 312 Pensacola Campus	D01048/9895
Friday, April 13 2:55 – 3:50 p.m.	<a href="#">Nutritional Strategies: Helping Improve Better Eating Habits by Comparing How French and American Women Perceive Eating and Dieting</a>	Butch Branch	Bldg. 4, Rm. 475 Pensacola Campus	D00306/9897
Friday, April 13 2:55 – 3:50 p.m.	<a href="#">Implicit Bias</a>	Darlene Mosley	Bldg. 4, Rm. 444 Pensacola Campus	D00960/9899
Friday, April 13 2:55 – 3:50 p.m.	<a href="#">Creating Effective PowerPoint Presentations</a>	Melissa Jernigan	Bldg. 4, Rm. 447 Pensacola Campus	D01049/9900
Friday, April 13 2:55 – 3:50 p.m.	<a href="#">Academy of Teaching Excellence General Membership Meeting</a>	John Holder	Bldg. 4, Rm. 445 Pensacola Campus	D01015/9901

**Think Training... Think SPD**

For additional information and questions about upcoming professional development opportunities

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