

## **Change in Student Record Information Request**

Print your name and student ID number as it currently appears on your records.			
Student ID Number	Student Name	(Last, First, MI)	
Indicate item(s) to be changed by checking below and printing your new information:			
Name*			
*Name change documentation must be attached (driver	's license, social sec	curity card, or social security r	receipt).
Social Security Number	Submit	a copy of your Social Security	r card for documentation.
Address			
Students are encouraged to change any contact information (address, telephone number, etc.) through their Spyglass records at <a href="https://www.pensacolastate.edu">www.pensacolastate.edu</a> . If you are employed by the College in any capacity, employee records must be updated through the Human Resources office.			
Address	City	State	Zip
Primary Telephone Number	Secondary Telephone Number		
Permanent Address (if different than above)	City	State	Zip
Gender Female Ma	ile		
Student Signature		 Date	

Pensacola State College does not discriminate on the basis of race, color, national origin, sex, disability, age, ethnicity, religion, marital status, pregnancy, sexual orientation, gender identity or genetic information in its programs, activities and employment. For inquiries regarding the College's non-discrimination policies, contact the Executive Director of Institutional Equity and Student Conduct, 1000 College Boulevard, Building 5, Pensacola, Florida 32504, (850) 484-1759.