Request for Proposals Custodial Services RFP 6-2014/2015





ADDENDUM #1

Received questions and responses. Duplicate/similar questions have been answered in the form of a single response.

Question: Response:	Is attendance to the site visit mandatory? The non-mandatory site visit will be 5/26/2015 beginning at 8am. The visit will begin at 1000 College	
	Blvd, Building 7, Room 736B, Pensacola, FL 32504. We will be visiting the campuses as time affords.	
Question:	Aside from the alternate scope of work, does the College intend on making a single award for custodial services at the 6 campuses?	
Response:	The College reserves the right to award multiple or a single contract based upon the best interest College. However, it is anticipated the College will award to a single vendor for all campuses for the custodial services portion of the contract.	
Question: Response:	Is annual rate for trash services including dumpsters considered an alternate scope of work? Trash services are listed as additional scope. Schedule of services provided as an attachment to this addendum.	
Question: Response:	Will any preferences be given to DBE vendors? The College is dedicated to encourage DBE vendors to apply for consideration. There is not a preference in the scoring for this classification of vendors.	
Question:	What are the terms of this contract and are there any renewable options? Length of service?	
Response:	It is anticipated the initial contract will span 3 years with an option for 2 additional years.	
Question:	Who currently provides custodial services? What are the total annual cost for landscape maintenance, total annual cost for landscape maintenance excluding Milton Campus & Century Center, total annual cost for Athletic Field Maintenance, total annual cost for Athletic Field Maintenance excluding Milton Campus, total annual cost for Annual Power Washing, total annual cost for light bulb changing, total annual cost for filter changes (labor only and labor & materials breakdown), hourly rate for custodial services, hourly rate for grounds services, annual rate for trash service including dumpsters?	
Response:	The current contract for custodial services was established as an annual rate of \$1,018,102 beginning in 2010 with increases allowed for CPI adjustments and increases in minimum wage. Landscape, field, annual power washing, light bulb changes, and filter changes are currently being managed in-house therefore cost data is not available. Trash services are at a rate of \$48,628.36 per year. Schedule of trash services provided as an attachment.	

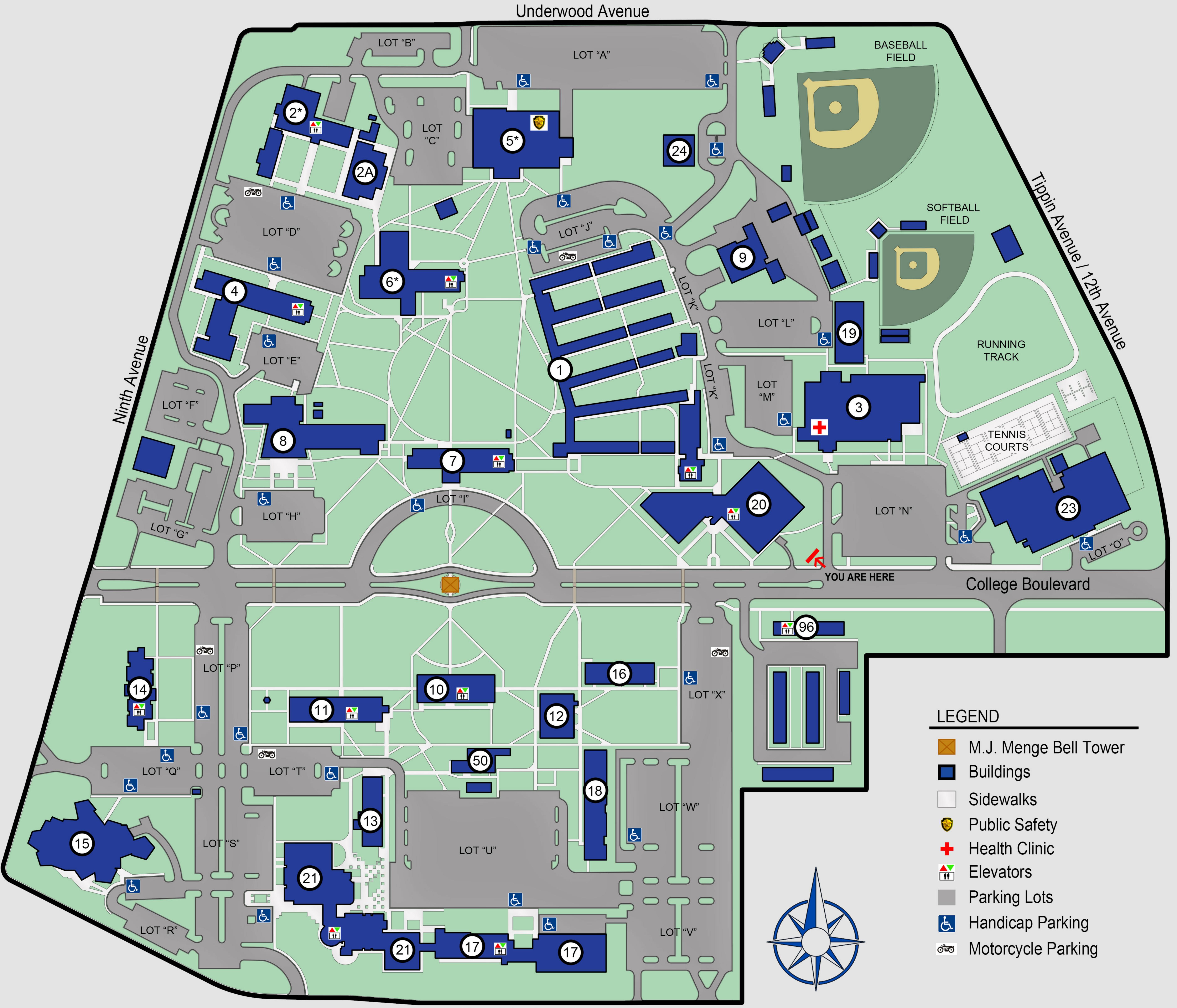
Question:	Are copies of previous bid tabulation sheet or bid sheet available?
Response:	The current contract was piggybacked from a bid established by Pasco Hernando Community College.
Question:	Awarded contractor is responsible for furnishing hand sanitizers, roll towels/multi fold towels, plastic trash liners, hand soap, toilet tissue, sanitary toilet seat covers, walk-off mats at entrances, sanitary napkins/tampons, and all dispensers. Does the vendor invoice the college based on usage each month or do we need to estimate usage and include the consumable supplies into our "Total Annual Cost for Custodial Services" in page 42?
Response:	Consumables should be added to the total annual cost for custodial services. The amount proposed must be inclusive of all consumables and the College will not be reimbursing for any of these items.
Question:	Are there any limitations on vendors outside of the State of Florida? If not, are you requiring that we have an office/warehouse setup there?
Response:	There are no limitations to an out of state vendor offering a proposal. There will be an office space available at the College for use by the awarded vendor.
Question: Response:	Is it possible to obtain floor plans? The College does not have a fully comprehensive set of floor plans. A map of each campus is provided as an attachment to this addendum.
Question: Response:	What is the end of the current bid cycle? June 30, 2015
Question: Response:	Is the cleaning schedule 5 days per week? Or 7? Day porter or nights? Vendor is not required to provide daily services on the days Pensacola State College is officially closed but shall have on-call manpower available. The College is open Monday through Friday 7:30am – 4:00pm during the Fall and Spring semesters. The College is open Monday through Thursday 7:00am – 5:00pm during the Summer semester. Awarded vendor may use the days the College is closed to strip and wax floors, etc,. Day porters are required when the college is officially opened.
Question: Response:	Who is/are the current contractors providing custodial services at the 6 campuses? GCA Services

WASTE SERVICES

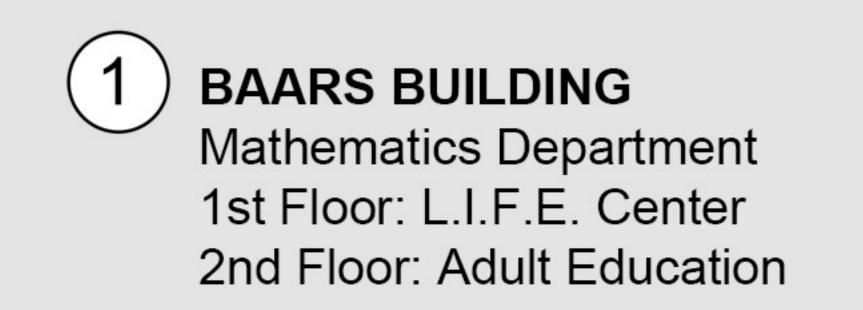
49 Weeks	One (1) eight yard dumpster, to be set in place and serviced
	three times a week, Monday, Wednesday and Friday of each
	week. Dumpster location: Building No. 5, Pensacola Campus
49 Weeks	Two (2) eight yard dumpsters, to be set in place and serviced
	three times a week, Monday, Wednesday and Friday of each
	week. Dumpster location: Building No. 9, Pensacola Campus
49 Weeks	One (1) eight yard dumpster, to be set in place and serviced two
	times a week, Monday and Thursday of each week.
	Dumpster location: Building No. 15, Pensacola Campus
49 Weeks	One (1) eight yard dumpster, to be set in place and serviced
	three times a week, Monday, Wednesday and Friday of each
	week. Dumpster location: Building No. 18, Pensacola Campus
49 Weeks	One (1) four yard dumpster, to be set in place and serviced two
	times a week, Monday and Thursday of each week.
	Dumpster location: Building No. 23, Pensacola Campus
52 Weeks	One (1) eight yard dumpster, to be set in place and serviced two
	times a week, Monday and Thursday of each week. Service will
	continue during Holidays (see page 7, item 3) Dumpster
	location: Building No. 99, Pensacola Campus
49 Weeks	One (1) eight yard dumpster, to be set in place and serviced two
	times a week, Monday and Thursday of each week. Dumpster
	location: Building No. 3200, Warrington Campus
49 Weeks	One (1) eight yard dumpster, to be set in place and serviced two
	times a week, Monday and Thursday of each week.
	Dumpster location: Building No. 3600, Warrington Campus
49 Weeks	One (1) eight yard dumpster, to be set in place and serviced
	three times a week, Monday, Wednesday and Friday of each
	week. Dumpster location: Building No. 4600, Milton Campus
52 Weeks	One (1) four yard dumpster, to be set in place and serviced
	three times a week, Monday, Wednesday and Friday of each
	week. Service will continue during Holidays (see page 7, item
	3) Dumpster location: Downtown Center
49 Weeks	One (1) eight yard dumpster, to be set in place and serviced one
	time a week, Monday of each week.
	Dumpster location: South Santa Rosa Center
49 Weeks	One (1) eight yard dumpster, to be set in place and serviced one
	time a week.
	Dumpster location: Century Center

PRICING RECYCLING DUMPSTERS

QTY/UNIT	DESCRIPTION
49 Weeks	One (1) eight yard dumpster, to be set in place and serviced two
	times a week, Tuesday and Friday of each week.
	Dumpster location: Building No. 5, Pensacola Campus
49 Weeks	Two (2) four yard dumpster, to be set in place and serviced two
	times a week, Tuesday and Friday of each week.
	Dumpster location: Building No. 8, Pensacola Campus
49 Weeks	One (1) eight yard dumpster, to be set in place and serviced two
	times a week, Tuesday and Friday of each week.
	Dumpster location: Building No. 9, Pensacola Campus
49 Weeks	One (1) four yard dumpster, to be set in place and serviced two
	times a week, Tuesday and Friday of each week.
	Dumpster location: Building No. 15, Pensacola Campus
49 Weeks	One (1) four yard dumpster, to be set in place and serviced two
	times a week, Tuesday, and Friday of each week.
	Dumpster location: Building No. 18, Pensacola Campus
49 Weeks	One (1) four yard dumpster, to be set in place and serviced two
	times a week, Tuesday and Friday of each week.
	Dumpster location: Building No. 23, Pensacola Campus
49 Weeks	One (1) eight yard dumpster, to be set in place and serviced two
	times a week, Tuesday and Friday of each week.
	Dumpster location: Building No. 50, Pensacola Campus
49 Weeks	One (1) eight yard dumpster, to be set in place and serviced two
	times a week, Tuesday and Friday of each week.
	Dumpster location: Building No. 99, Pensacola Campus
49 Weeks	One (1) four yard dumpster, to be set in place and serviced two
	times a week, Tuesday and Friday of each week.
	Dumpster location: Building No. 3200, Warrington Campus
49 Weeks	One (1) four yard dumpster, to be set in place and serviced two
	times a week, Tuesday and Friday of each week.
	Dumpster location: Building No. 3600, Warrington Campus
49 Weeks	One (1) four yard dumpster, to be set in place and serviced two
	times a week, Tuesday and Friday of each week.
	Dumpster location: Building No. 4800, Milton Campus
49 Weeks	One (1) four yard dumpster, to be set in place and serviced two
	times a week, Tuesday and Friday of each week.
	Dumpster location: Downtown Center
49 Weeks	One (1) four yard dumpster, to be set in place and serviced one
	time a week, Wednesday of each week.
	Dumpster location: South Santa Rosa Center



Airport Boulevard



(6) STUDENT AFFAIRS Vice President, Student Affairs Career and Technical Education Educational Opportunity Center Educational Talent Search Student Support Services Student Resource Center for ADA Service Student Job Services Student Veterans' Lounge Testing Center Veterans Affairs Office Veterans Upward Bound

9) PHYSICAL PLANT Mail Room Receiving

(10) BUSINESS BUILDING

(18) MECHANICAL TECHNOLOGY LAB (19) GYMNASIUM (20) CHADBOURNE LIBRARY Coffee Shop e-Learning Title III Department (21) BAROCO CENTER FOR SCIENCE & **TECHNOLOGY (WEST)** Academic Computing Center Planetarium (23) KUGELMAN CENTER FOR TELECOMMUNICATIONS Jean & Paul Amos Performance Studio WSRE-TV (24) CHILDCARE CENTER (50) MECHANICAL SOUTH UTILITIES (96) COLLEGE CENTER Continuing Education Dean, Workforce Education and Vocational Support Staff and Professional Development

REGISTRATION CENTER 2 Admissions and Information Center Cashier Financial Aid / Scholarships Student Records

HAGLER AUDITORIUM (2A)

3 **LOU ROSS CENTER**

Athletic Director Coaches' Offices Hartsell Arena Health Clinic Swimming Pool

4 ALLEN LIBERAL ARTS BUILDING English and Communications Department

5 DELAINO STUDENT CENTER Bookstore Center for Advising and Career Services Culinary Arts Dining Room Public Safety - Student ID Center Student Leadership and Activities Subway Food Service

) BARFIELD ADMINISTRATION BUILDING Office of the President Vice President, Academic Affairs Vice President, Business Affairs Associate Vice President, Institutional Diversity Comptroller Dean, Baccalaureate Studies and Academic Support Dean, General Studies Dean, Institutional Effectiveness and Grants Human Resources Department Marketing and College Information Purchasing

(8) ASHMORE FINE ARTS CENTER Auditorium Performing Arts Department

Business Department

(11) HOBBS CENTER FOR TEACHING EXCELLENCE AND COLLEGIATE HIGH SCHOOL

(12) COSMETIC ARTS Salon

(13) INFORMATION TECHNOLOGY SERVICES

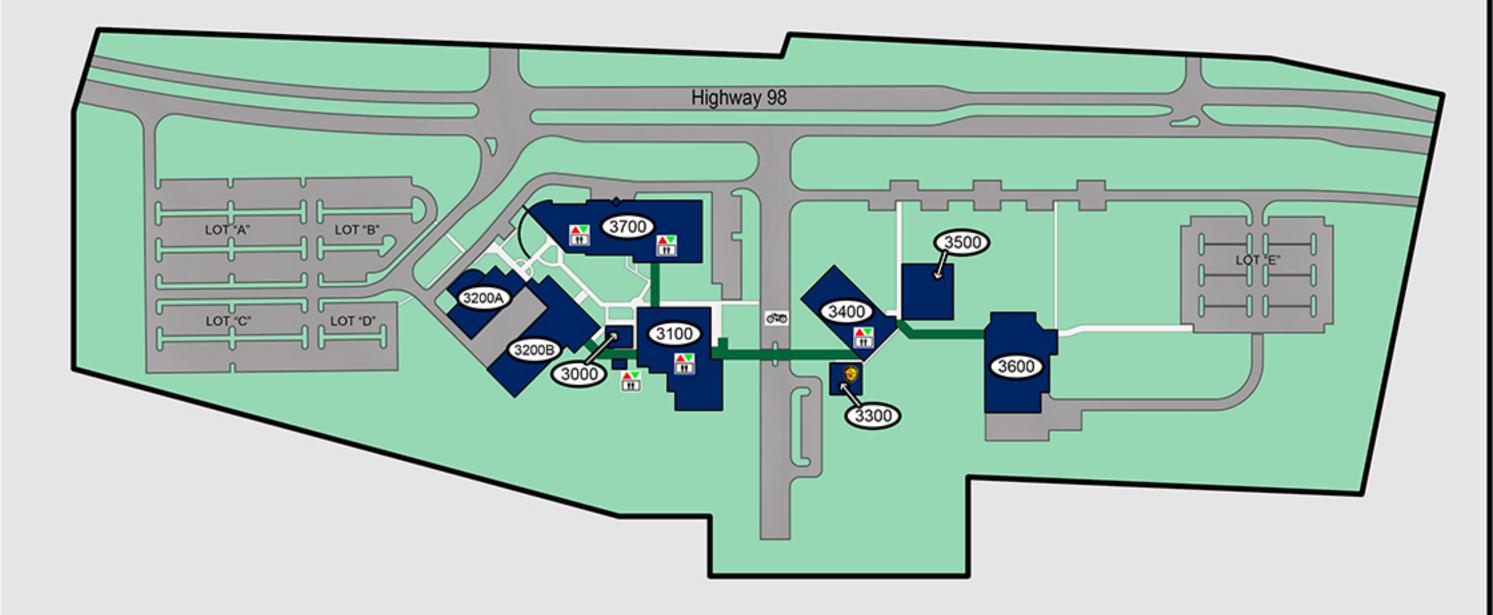
(14) SPEARS BEHAVIORAL SCIENCES BUILDING History, Language, and Social Sciences Department

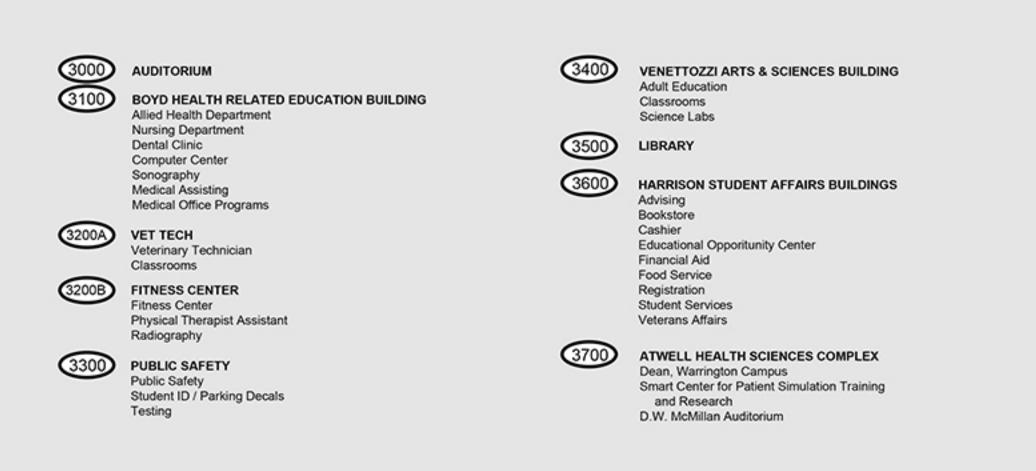
(15) SWITZER CENTER FOR VISUAL ARTS Visual Arts Department Gallery

(16) MANAGEMENT INFORMATION SYSTEMS

(17) BAROCO CENTER FOR SCIENCE & **TECHNOLOGY (EAST)** Applied Technology Department **Biological Sciences Department** Physical Sciences Department Cisco Training Center Pensacola State College Foundation

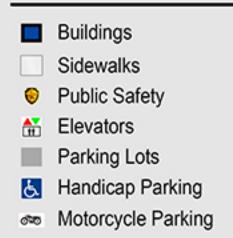
* Garrett T. Wiggins Student Complex consists of Buildings 2, 5 and 6

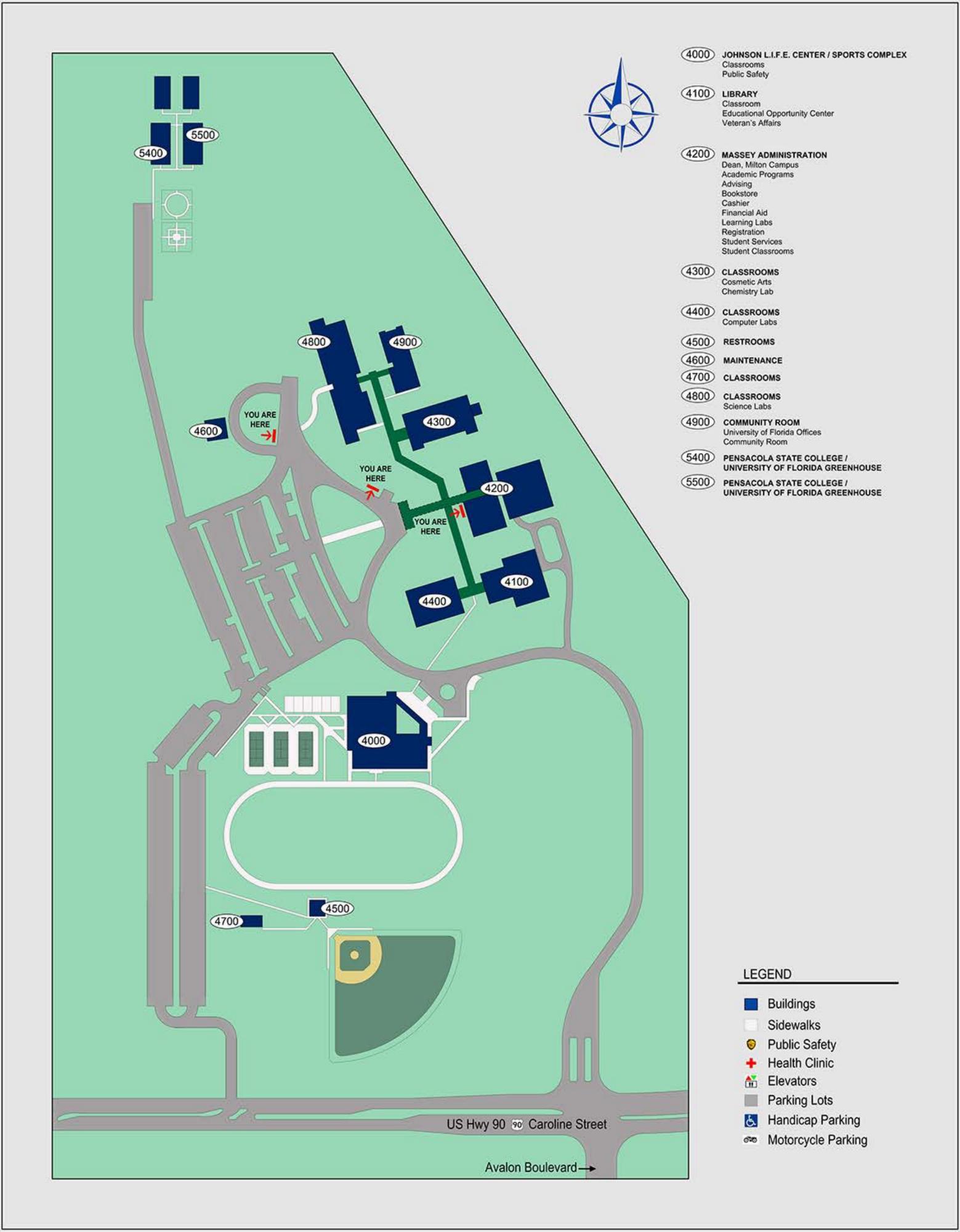


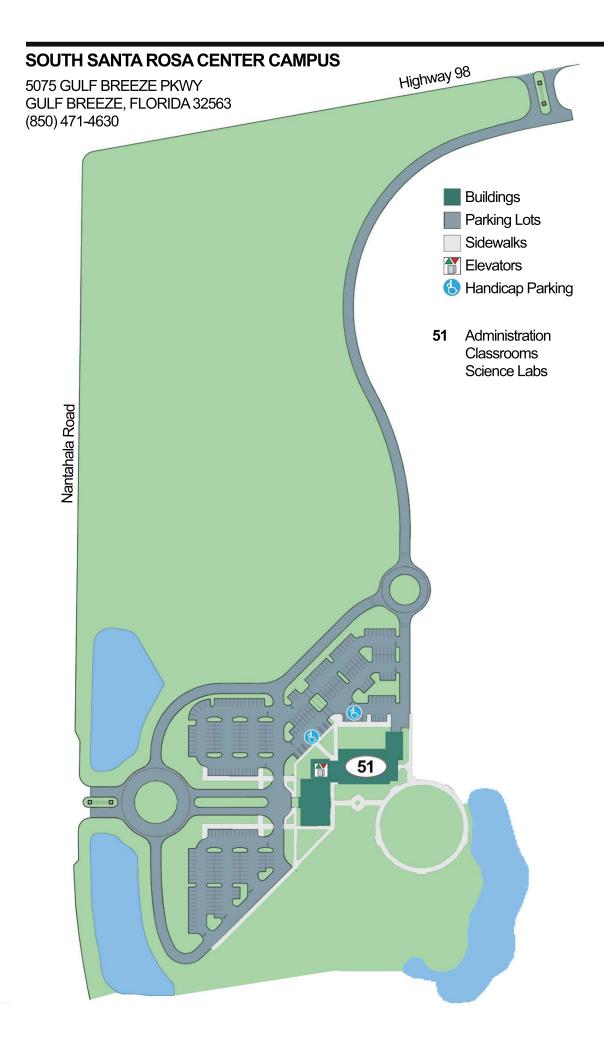




LEGEND

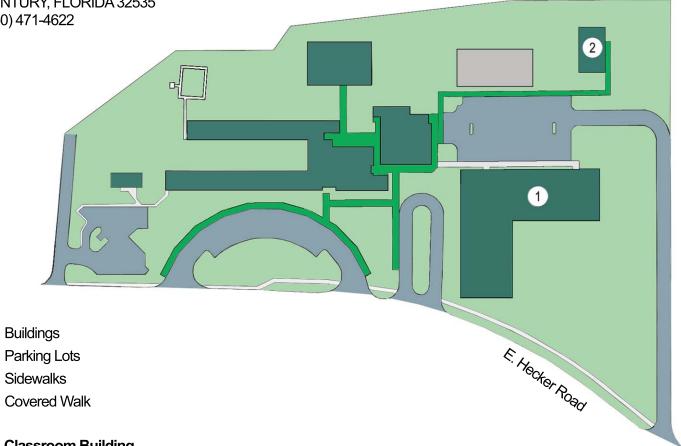






CENTURY CAMPUS

440 E. HECKER RD CENTURY, FLORIDA 32535 (850) 471-4622



- 1 Classroom Building Administration Classrooms
- 2 Storage Building

