

DISTRICT BOARD OF TRUSTEES  
PENSACOLA STATE COLLEGE  
1000 COLLEGE BOULEVARD  
PENSACOLA, FL 32504-8998

April 27, 2011

ADDENDUM NO. 3  
TO  
REQUEST FOR PROPOSAL (RFP 17 - 2010/2011) FOR TEMPORARY EMPLOYEE SERVICES  
FOR  
PENSACOLA STATE COLLEGE

The following questions were a result of the addendum sent:

- 1. If a person has had a background check within 2 years and we are able to obtain the records from Keegan (current vendor) would this be acceptable in lieu of accomplishing a full Level II investigation again?** One (1) year. College Policy 1.036 # 4 – “college shall not be required to perform a criminal background check on any former employee who is rehired by the College if (i) that person’s prior employment with the College ended within 12 months prior to the person being rehired....”
- 2. Is there any stipulation that Pride Rock is to be used as the provider for Level II checks? When you review their website it almost seems that they have a contract with the Escambia County School System as a sole source provider. I am sure there are some unique aspects to being selected for this service but am not able to distinguish why another source could not be utilized.** I would agree; there is no requirement to use Priderock as long as the successful vendor meets the Level II screening requirement.

The following questions were missed during the compilation of questions:

- 3. Will we be giving additional presentations during the evaluation process? How and when will we be notified?** No.
- 4. Will you provide a copy of the biweekly schedule currently in use?** We do not have a copy of a schedule. Our payroll department just processes the information every two weeks.
- 5. Page 13, 9.23 allows for subcontracting with prior written consent. How much notice do you need? To whom will this be submitted?** The college would need at least one (1) month’s notice and the request would be submitted to the Vice President for Business Affairs.
- 6. Will you consider client references from our other branches that have worked with companies and educational institutions for more than a year?** Yes.
- 7. Will you provide Worker’s Compensation data for the last 5 years? We are interested in the number of claims, the nature of the injuries, and the lost time involved.** This is not available from the College.

Angie C. Jones  
Director of Purchasing  
and Auxiliary Services

Please acknowledge and return this addendum with your proposal. If you have already submitted a bid, please return this addendum, with signed acknowledgment, by the proposal opening deadline, **May 3, 2011**.

ADDENDUM ACKNOWLEDGED BY: \_\_\_\_\_

FIRM/ENTITY \_\_\_\_\_

SIGNATURE OF REPRESENTATIVE: \_\_\_\_\_