

DISTRICT BOARD OF TRUSTEES
PENSACOLA STATE COLLEGE
1000 COLLEGE BOULEVARD
PENSACOLA, FL 32504-8998

April 26, 2011

ADDENDUM NO. 2
TO
REQUEST FOR PROPOSAL (RFP 17 - 2010/2011) FOR TEMPORARY EMPLOYEE SERVICES
FOR
PENSACOLA STATE COLLEGE

The following questions were asked at the pre-proposal but inadvertently left off Addendum 1:

1. **If a referral is unfavorable would we still hire?** If the prospect doesn't pass your stringent guidelines then we would probably not hire the person either.
2. **What about all the temporary employees that you currently have?** Most new firms end up rehiring those already employed but each person would have to apply again with the selected firm.
3. **Per 4.1.1.5 how do you handle performance counseling now?** We refer all temps back to the agency for handling.
4. **How do we get requests?** The departments will communicate directly with the agency for any requests.
5. **Are you open to electronic timesheets?** Yes, we are open.
6. **Will you consider additional points for small or minority-owned businesses?** No, while we encourage firms to apply there will be no additional points awarded.
7. **What is your payment timeframe?** Normally, after all paperwork is approved there is a week turnaround.
8. Change 7.2.3 from **15 to 10 points**. Total will remain 100 points.

Angie C. Jones
Director of Purchasing
and Auxiliary Services

Please acknowledge and return this addendum with your proposal. If you have already submitted a bid, please return this addendum, with signed acknowledgment, by the proposal opening deadline, **May 3, 2011**.

ADDENDUM ACKNOWLEDGED BY: _____

FIRM/ENTITY _____

SIGNATURE OF REPRESENTATIVE: _____