

**Request for Quotes**  
**Contract Management Software for TRIO Programs**  
**33-2015/2016**



**Due: May 3, 2016 2:00 pm, local time**

**REQUEST FOR QUOTES**

The District Board of Trustees of Pensacola State College located at 1000 College Blvd., Pensacola, FL 32504, is accepting quotes for the above referenced project.

Questions and quotes should be submitted via email to Director of Purchasing and Auxiliary Services at [purchasing@pensacolastate.edu](mailto:purchasing@pensacolastate.edu).

Firms must comply with Pensacola State College's Purchase Order Terms and Conditions and Federal Purchases Terms and Conditions. Terms and conditions are available at <http://www.pensacolastate.edu/business-psc/>

This project is 100% federally funded.

Price, quality, specifications and time of guaranteed delivery will be the determining factors in the award of the bid. Award will be made to the supplier offering the best total value to the college. All prices shall remain firm for 180 days. The College reserves the right to purchase one, multiple, or none of the items and may award to multiple vendors. The College may also purchase additional quantities as specified rate.

Any award on the basis of this bid will be contingent upon approval by The District Board of Trustees of Pensacola State College, Florida, and the terms of the contract to be negotiated with the successful bidder. The award is based contingent upon available budget. Pricing shall be locked for three years.

Any manufacturers' names, information and/or catalog numbers listed in a specification are for information and not intended to limit competition. **The proposer may offer any brand for which he is an authorized representative, which meets or exceeds the specification for any items(s).** If proposals are based on equivalent products, indicate on the proposal form the manufacturer's name and number. Proposer shall submit with his proposal, cuts, sketches, descriptive literature, and complete specifications. The bidder shall also explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. Reference to literature submitted with a previous bid will not satisfy this provision. Proposals that do not comply with these requirements are subject to rejection. Proposals lacking any written indication of intent to quote an alternate brand will be received and considered in complete compliance with the specifications as listed on the proposal form. The College retains the right to determine the acceptability of any item(s) offered as equivalent to any item(s) specified

**SCOPE OF WORK**

Vendor to provide the item listed below. Vendor may provide an equivalent to the item listed below.

**QUOTE PAGE**

Annual software subscription to Blumen <a href="http://www.compansol.com/">http://www.compansol.com/</a>	\$ /Year
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**Tax Reporting Name**

Name shown on income tax return

**Company Name**

If applicable, DBA name for checks

**Federal Tax Identification Number**

Employer Identification Number

OR

Social Security Number

**Type of Business**

Corporation

Sole Proprietor

Partnership

LLC \_\_\_\_\_(classification)

**Order form Information** (Information for Obtaining Quotes/Purchase Order Submission)

Street/PO Box

City

State/Zip

Contact Person Name/Title

Phone

Fax

Email Address

Website

**Payment Address**

Same as Above

Street/PO Box

City

State

Zip

Contact Person Name

Title

Email Address

Website

**Minority Business Status**

Check all that apply to your organization

African American (person having origins in any of the black racial groups of the African Diaspora, regardless of cultural origin)

Hispanic American (person of Spanish or Portuguese culture with origins in Spain, Portugal, Mexico, South America, Central America, or the Caribbean, regardless of race)

Asian American (person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands, including the Hawaiian Islands before 1778)

Native American (person who has origins in any of the Indian Tribes of North America before 1835)

American Woman

**Ability to Conduct Business**

Is your organization legally able to conduct business with public entities in the State of Florida, pursuant to Florida Statute 287.133, and with the Federal Government as per epls.gov?  No  Yes

At the present time, or at any time in the last twelve months, has any owner, officer, stockholder, employee or other person with an interest either directly or indirectly with your company been employed by Pensacola State College?  No  Yes

I certify that the information supplied herein is correct to the best of my knowledge. I further certify that in doing business with Pensacola State College my firm is in compliance with Chapter 112.313, Florida Statutes, relating to conflict of interest ([www.flsenate.gov/Statutes/](http://www.flsenate.gov/Statutes/)). I agree to the Purchase Order Terms and Conditions of Pensacola State College.

Authorized Signature

Name and Title

Date