



## Hospital Orientation Cover Sheet

Student's Name: \_\_\_\_\_ Student I.D. #: \_\_\_\_\_

My Pirate e-mail: \_\_\_\_\_ @students.pensacolastate.edu

Program:     BSN    RN    LPN

**I ATTEST THAT I HAVE COMPLETED THE FOLLOWING HOSPITAL ORIENTATIONS BY SIGNING BELOW.**

- |  |  |
|--|--|
| <input type="checkbox"/> Baptist Hospital          | <input type="checkbox"/> West Florida Hospital |
| <input type="checkbox"/> Santa Rosa Medical Center | <input type="checkbox"/> Thomas Hospital       |
| <input type="checkbox"/> Sacred Heart Hospital     |  |

### **Instructions to Complete Hospital Orientations:**

1. Go to **pensacolastate.edu**
2. Click on **Academics**
3. Scroll down
4. Click on **Nursing**
5. Click on the link 'Health Applications, Schedules, Clinical and Documents'
6. Scroll down and click '**All Hospitals**' at the bottom of the health programs page.
7. Read all of the orientation material as provided for the hospital you are assigned.
8. Answer any and all questions/tests as provided in the hospital's orientation.
9. Print, fill out and sign all forms, certificates and transcripts associated with your orientation.

**AFTER completing the orientation, submit a copy of your orientation materials, tests, and transcripts to your clinical instructor. Your instructor will verify completion.**

**ALSO**, fill out this cover sheet, attach a copy of your orientation materials, tests, and transcripts and submit it to the Department of Nursing and indicate which hospital orientation you have completed by marking an "X" in the box next to the hospital name.

**Keep a copy for yourself! You may be required to submit a copy to your assigned clinical instructors in subsequent semesters!**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_