



PENSACOLA STATE COLLEGE

DEPARTMENT OF PROFESSIONAL SERVICE CAREERS



Barbering Program (Five Semesters, Evening Classes Only)

Fall and Spring Class Hours: Monday through Thursday, 5:30 p.m. to 10:00 p.m.

Summer Class Hours: Monday through Friday, 5:30 p.m. to 10:00 p.m.

Ann Coon, Program Coordinator
Chris Buskey, Lead Barbering Instructor

The Barbering Program is limited to 15 students per semester. Students are accepted into the program on a first-come/first-served basis according to the date your application and other documents are received.

The Barbering Program Application must be received at least two (2) months prior to the start of the term. The Fall term begins in August, the Spring term begins in January, and the Summer term begins in May.

Please read the information contained in this packet carefully.

Your Orientation date will be announced by mail or phone call.

If your address or phone number changes, please be sure to notify us promptly.

For more information contact Chris Buskey
Phone: (850) 484-2567 (after 4:30 p.m.)
Email: cbuskey@pensacolastate.edu

PENSACOLA STATE COLLEGE – An Equal Access/Equal Opportunity Institution



Dear Applicant,

Congratulations! You have taken the first step in selecting a career that can open a new world of opportunities for you. After completing the Barbering Program, you will be certified, ready to sit for the examination for licensure in the State of Florida, and on your way to a rewarding, profitable career!

For your convenience, this program packet has been compiled to provide additional information that will assist you in beginning your studies.

Please read the program information packet carefully and submit your Barbering Program Application form promptly to be considered for the next available class.

The Barbering Program is located in Building 12 on the Pensacola Campus. We look forward to hearing from you and will be happy to answer any questions that you may have concerning your educational opportunities at Pensacola State. Thank you for your interest in the Barbering Program at Pensacola State College.

Sincerely yours,

Ann Coon, Program Coordinator
Chris Buskey, Lead Barbering Instructor
Professional Service Careers Department
(850) 484-2567
cbuskey@pensacolastate.edu

Welcome to the Profitable World of

BARBERING

The Pensacola State College Barbering Program features the Milady Standard Professional Barbering Educational System. We like to say “*Hair design is an art form and you are the artist!*” The Milady curriculum covers all aspects of the barbering industry that a student needs to be successful.

Frequently Asked Questions (FAQ’s)

Will there be jobs after graduation?

Employment is predicted to grow as fast as average with the growth of the population and the demand for styling and barbering services. Most preferences are toward personalized styling in full-service barber shops and salons, which enhance their job opportunities. This occupation is on the “top 50” list of occupations gaining the most new jobs.

The Pensacola State College Barbering Program has a high percentage of students being hired right after graduation. Pensacola State College has shop and salon professionals that come to the Barbering Program to teach new techniques to the students. These professionals are frequently looking for new and fresh talent to work in their hair salon.

What are the career advancement options?

Graduates of the Barbering Program at Pensacola State College are qualified to work in licensed barber shops and salons. Because hairstyles are constantly changing, barbers must keep abreast of the latest fashions and styling techniques. Business skills are important for those who plan to operate their own shops/salons. While advancements are usually measured in the form of higher earnings, many barbers manage large salons or open their own shops after several years of experience. Some choose to teach in barber schools, while others become sales representatives. The career opportunities for the licensed barber are both versatile and personally rewarding.

Do I have to take an entrance exam?

The Test of Adult Basic Education (TABE) is required for all vocational certificate students enrolled in programs of 450 clock hours or more, unless you currently have an Associate degree or higher. This requirement became effective January 7, 2003. The State of Florida requires that all certificate program students must be tested by week four (4) of their initial term in class. If you have **not** been tested, you must contact the Testing Center on your campus and schedule to take the TABE. Failure to take the TABE will result in your **not** being able to register for classes after your first term. Your registration will be blocked and you will not be able to continue your program. The phone number for the Testing Center is (850) 484-1656.

If you need remediation after taking the TABE test, the Adult Basic Education Department will assist you in meeting the TABE requirements for your vocational program. They are there to assist you in creating an individualized program to help meet these needs. Remediation must be acquired prior to re-testing for the TABE and must be begun – if needed – in your first term. The phone number for the Adult Basic Education Department is (850) 484-2120.

PASSING THE TABE IS A STATE-OF-FLORIDA EXIT REQUIREMENT FOR YOUR PROGRAM. YOU CANNOT RECEIVE YOUR CERTIFICATE UNTIL THE TABE REQUIREMENTS ARE MET.



Barbering Vocational Certificate Program

Please Read Carefully

- Step 1 Complete the Barbering Program Application.
- Step 2 Submit your application and the Notification of Social Security Number Collection and Use form.
- Mail: Ann Coon
Pensacola State College
1000 College Blvd., Bldg. 12
Pensacola, FL 32504
- Email: acon@pensacolastate.edu
- Deliver: Building 12, Front Desk Receptionist
- Step 3 Apply for admission to the College at the Admissions Office on any Pensacola State College Campus. A one-time application fee of \$30.00 is required.
- Step 4 If you are requesting financial aid, please go to the Financial Aid Office in Bldg. 2 on the Pensacola Campus and complete the proper paper work. You may also go online, at www.fafsa.ed.gov to register. The Pell Grant will cover this program; however, if you need other financial assistance you must apply for a Pell Grant for eligibility determination. For questions regarding financial aid for this program call (850) 484-1680.

In order to be eligible to receive Financial Aid, a new Federal ruling as of July 1, 2012, requires the following: 1) GED or verified High School Diploma (certificate of completion is no longer accepted as a substitute for a high school diploma), 2) complete TABE test and score according to Federal Guidelines. This is a lengthy process and can take as long as six to eight weeks to complete. It is recommended that you apply for Financial Aid as soon as possible. The Barbering Program is classified as a $\frac{3}{4}$ -time program, not a full-time program. If you are applying for VA benefits, you will be paid for a $\frac{3}{4}$ -time program.

We cannot process your application until you have completed the above steps.

Program applications are considered on a **first-come/first-served basis** according to the date received by the Professional Service Careers Department, Building 12, Front Desk Receptionist. You will be notified of your selection for the class. Once a class is filled, the remaining applicants will be given priority for entrance into the next available Barbering class.

If you are a student who has special needs because of learning disabilities or any other type of disability, please identify yourself at the time of application so that any accommodations you require may be considered.

If you have any questions or require additional information, please contact Ann Coon, Program Coordinator, in Building 12 on the Pensacola Campus at (850) 471-4676 or via email at acon@pensacolastate.edu.

Barbering Program Entrance Requirements

You must:

- Be at least 16 years of age.
- Submit the Pensacola State College Admissions Application to the Registrar's Office, Bldg. 2. A \$30 one-time application fee is required if you have never attended college-credit or vocational-credit courses at Pensacola State College.
- Submit your completed Barbering Program Application.

Financial Aid

- This program is approved by the Veteran's Administration and various other funding sources.
- The Barbering Program is Pell Grant eligible. In order to receive other vocational funding for which you may qualify, you must apply for a Pell Grant.

Cost of Program (All costs listed are subject to change.)

- In-State Tuition: (FL) \$3,438.40 / (AL) \$3,478.40.
- Out-of-State Tuition: \$13,755.60.
- Lab Fees: \$125.00.
- Textbooks, Kit, and Uniform: Approximately \$650.00. To find out the exact cost of books and uniforms call the Pensacola State College Bookstore at (850) 484-1515.
- Books must be purchased before the first night of class. Books are available at the Pensacola State College Bookstore as well as other sources.
- You must have your books on the first night of class.

Dress Code

- Professional uniform dress code as specified by Professional Service Careers Department requirements.

Completion Requirements

- Complete 1,200 hours of continuous study and practice, during which you must fulfill the minimum number of services and service hours required by the State Board of Barbers.
- Maintain a "C" average in both theory and practical classes.
- Complete the T.A.B.E.
- Adhere to school and program policies, dress and grooming codes, and Pensacola State College Code of Ethics.

Barbering Program

Application

(Please Print Clearly)

Student ID# _____ Date of Birth _____ Area Code + Telephone No. _____

Legal Name _____
Last First MI

Address _____
No. & Street Apt. No. City State Zip

Full Name of Parent, Guardian, Spouse, or Next of Kin _____ Relationship _____

Permanent Address (if different from above) (This information will be used for emergency purposes only.) _____

Current Email Address: _____

Gender: _____ Male _____ Female Highest Grade Completed: _____

ENROLLMENT PLANS

I would like to enter the Barbering Program beginning:

_____ Spring Term (January) (Evening only)

_____ Summer Term (May) (Evening only)

_____ Fall Term (August) (Evening only)

Will you be a Dual Enrollment Student? ____ Yes ____ No

Dual Enrollment Students, please contact Yalonda Tibbs at (850) 484-1935. In accordance with Florida Statutes, Section 1007.271(14), "Instructional materials assigned for use within dual enrollment courses shall be made available to students from Florida public high schools free of charge....Students enrolled in home education programs or nonpublic secondary schools must provide their own materials."

I hereby apply for admission to the Pensacola State College Barbering Program. I certify that the above information is accurate and complete. If admitted, I agree to abide by the policies outlined in the Florida Statutes for the operation of colleges and any additional rules or regulations as set forth in official publications of Pensacola State College.

Applicant's Signature _____ Date _____

=====DO NOT WRITE BELOW THIS LINE=====

Pensacola State College Application on file in Registrar's Office	_____ Yes	_____ No
Barbering Program Application on file	_____ Yes	_____ No
Financial Aid in place or funding available	_____ Yes	_____ No
TABE Test	_____ Yes	_____ No

PENSACOLA STATE COLLEGE

Social Security No. _____ Student Name _____

PLEASE PRINT

Notification of Social Security Number Collection and Use

In compliance with Florida Statute 119.071(5), Florida Statutes, Pensacola State College issues this notification regarding the purpose of the collection and use of your Social Security Number (SSN). Pensacola State College collects and uses your SSN only to perform the College duties and responsibilities. To protect your identity, Pensacola State will maintain the privacy of your SSN and never release it to unauthorized parties in compliance with state and federal laws. The College assigns you a unique student/employee identification number which is used for associated employment and educational purposes at Pensacola State, including the access of your college records.

Pensacola State College may collect and/or use your Social Security Number for the following purposes:

Admissions and Registration:

- Federal legislation relating to the Hope Tax Credit requires that all postsecondary institutions report student SSNs to the Internal Revenue Service (IRS). This IRS requirement makes it necessary for Pensacola State to collect the SSN of every student. **A student may refuse to disclose his/her SSN for this purpose, but he/she may be subject to IRS penalties.**
- The Florida public school system uses the SSN as a student identifier. It is beneficial to have access to the same information for purposes of tracking and assisting students in the transition from one educational level to the next, linking all levels of the state education system. The intent is to establish a comprehensive management database of information which will co-reside with the Division of Public Schools Information Database and the State University System Database to provide integrated information at the state level for educational decision-making.
- SSNs appear on official transcripts and are used for business purposes in accordance with parameters outlined by the U.S. Department of Education.

Federal and State Regulations:

- Tracking uses are authorized by SBE Rule 6A-10955(3)(e); 1008.386, F.S.; and the General Education Provisions Act (20 USC 1221(e-1)).
- Hope/Lifetime Tax Credit uses are authorized by 26 USC 6050S and Federal Register, June 16, 2000/IRC Section 25A.
- Registration uses are authorized by 119.071(5), F.S.
- Issuance of Form 1098T for tuition payment reports are authorized by 26 USC 3402, 6051.
- The College Reach-Out Program (CROP) uses are authorized by 1007.34, F.S.

[] I have read and agree with the collection and use of my Social Security Number by Pensacola State College. **Initial:** _____ **and return.**