

Required Hospital Orientation Content

To provide care for patients in our facility, the following requirements must be met prior to initial entry to our facility:

Listed below are the Two (2) options available for education:

West Florida Hospital Based

General Mandatory Information

1. Reading of the WFH Orientation Mandatory Education Notebook (OMEN) and completion of Post-Test
2. Completion of a didactic class on CDC/OSHA Infection Control topics
3. Biohazardous waste: handling, supply locations, labeling, & disposal policy
4. HIPAA Privacy Keys to Success – Education for Students
5. Meditech Security Agreement

Or option # 2

Community Based Education:

1. My Online Education (MOE): Sacred Heart Hospital
2. Hospital-Specific Mandatory Information:
 - a. WFH Facility Specific Information:
 - i) HIPAA: Job specific training - PowerPoint presentation
 - ii) Completion of OMEN test
 - iii) Meditech Scheduling Guidelines

Returning Students/Faculty:

1. AMEN post – test answer sheet
2. HIPAA: Education for Students presentation
3. HIPAA Privacy & Confidentiality form
4. Meditech Security Agreement (if using Meditech/CPCS)

These items must be sent to the Education and Professional Development Services Department at West Florida Hospital via the electronic compliance form, at the beginning of each school year and at the time of new student entries the program.