



## Student Loan Guide 2018-2019

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General information on the Federal Direct Student Loan Program and detailed instructions for completing the loan process at Pensacola State College are provided in this guide.

Some questions to consider before beginning this process and completing the loan request form are:

- What is my educational goal? Do I plan to transfer to a college or a university to complete a four-year degree? If so, will I have enough loan eligibility remaining when the costs are higher?
- How much can I expect to earn after graduation based on my career research? What does my future job market look like?
- Have I found and exhausted all other sources of financial assistance before requesting a loan and have I reported that assistance to the Financial Aid Office?
- Have I limited my enrollment to classes required for my primary declared program of study?

Answers to these questions will assist you to determine how much loan debt you want to have to repay. Educational loans are legally binding contracts for funds that result in debts that must be repaid. These funds and any interest must be repaid even if you do not graduate, are dissatisfied with the education or training you received, or if you are unable to find employment.

### WHAT IS A MANAGEABLE LEVEL OF DEBT?

Your ability or inability and/or willingness to repay your student loan will affect your creditworthiness and credit rating for years to come. A manageable level of debt is one that you must plan for in advance. Consider the amount you will have to pay back before you begin borrowing because loans are obligations that must be repaid.

To check loan information on prior student loans, please visit [www.nsls.ed.gov](http://www.nsls.ed.gov).

To estimate your Direct Loan repayment go to: <https://studentloans.gov/myDirectLoan/repaymentEstimator.action>.

Students may also access a video series on the student loan process at <http://www.pensacolastate.edu/fatv/>.

NOTE: We recommend using Google Chrome or Mozilla Firefox to access financial aid links

### WHAT ARE THE ENROLLMENT REQUIREMENTS FOR STUDENT LOAN BORROWERS?

- You must be enrolled in 6 or more credit hours each semester in your program of study to apply for a student loan.
- Your program of study must be Title IV-eligible to qualify for a student loan.
- A student may attempt no more than 30 combined preparatory and pre-requisite credits using federal financial aid of any type including student loans.

Eligibility for each disbursement will be determined, in part, by the student's official enrollment record and academic program as of the published last day of Schedule Adjustment for Session A, B, C or D. Failure to enroll appropriately each semester will result in cancellation of loan funds.

It is not recommended that students use Direct Loan funds to assist with developmental courses. Using the funds may negatively impact your eligibility later in your education pursuits. It is recommended that you only enroll in courses required to complete your declared program of study. Verify your current declared program and course requirements on your Spyglass Degree Audit.

*On a case by case basis, Pensacola State College reserves the right to deny a request for Federal Direct Loans based on a student's academic progress and the Department of Education's gainful employment guidelines.*

## WHAT AMOUNT OF LOAN FUNDS I CAN BORROW?

The federal government sets limits on the amount of money a student can borrow based on grade level, cost of attendance and other financial aid resources students are receiving. Grade level is determined by the number of credits students have successfully earned in their current Pensacola State College primary program of study and listed on your Spyglass Degree Audit at [www.pensacolastate.edu](http://www.pensacolastate.edu).

Dependent Student Potential Loan Eligibility	Annual (Yearly) Maximum Subsidized Loan Limit	Annual (Yearly) Maximum Unsubsidized Loan Limit
Level 1 (Earned 0-30 credit hours)	\$3,500	\$2,000
Level 2 (Earned 31-60 credit hours)	\$4,500	\$2,000
Level 3 & 4 (Earned 61+ hours)	\$5,500	\$2,000

Independent Student Potential Loan Eligibility	Annual (Yearly) Maximum Subsidized Loan Limit	Annual (Yearly) Maximum Unsubsidized Loan Limit
Level 1 (Earned 0-30 credit hours)	\$3,500	\$6,000
Level 2 (Earned 31-60 credit hours)	\$4,500	\$6,000
Level 3 & 4 (Earned 61+ hours)	\$5,500	\$7,000

The minimum Federal Direct Loan at the College is \$500.

Please note: a combination of subsidized and unsubsidized student loan monies may be used to fulfill student loan requests based on student eligibility and cost of attendance. Student loan requests are filled using subsidized funds first; then, as needed, unsubsidized funds to complete the loan request. The limits listed above do not indicate you are eligible. Your application must be reviewed and processed before final eligibility can be determined.

Effective July 1, 2013, **new borrowers** who will exceed 150% maximum time frame are not eligible for Direct Loan Subsidized Loan. Please visit the following link for additional information:

<http://ifap.ed.gov/eannouncements/attachments/051613DirectSubsidizedLoanLimit150PercentAnnounce1Attach.pdf>

## HOW DO I REQUEST A STUDENT LOAN?

1. You must file the 2018-2019 FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).
2. If selected for Verification by the Department of Education, you will be notified via your SpyGlass account of any required documentation.
3. Confirm that your 2018-2019 financial aid file is complete via SpyGlass.
4. Be enrolled in six credit hours in your program of study before submitting your loan request.

**TIP:** For helpful instructions with completing steps 5-6 on how to complete the MPN and Loan Counseling, access the following FATV links or visit FATV at <http://www.pensacolastate.edu/fatv/> (Scroll down, select “Types of Financial Aid” and then “Loans” to select a video.) Please note, you will need your FSA ID number to complete Entrance Counseling and your MPN. You must also have available your social security number and the name, address, and telephone number of two (2) references not living at the same address with whom you will keep in contact with for the next five (5) years. You must select Pensacola State College’s school code 001513 as the school you plan to attend.

5. Complete the required Entrance Loan Counseling at <https://studentloans.gov> (school code 001513). Please allow approximately 20 minutes to complete.
6. Complete Master Promissory Note (MPN) at <https://studentloans.gov> (school code 001513). Please allow approximately 30 minutes to complete.
7. Read Student Loan Guide for 2018-2019 on PSC’s Tuition and Aid webpage, located under Documents & Links.
- 8. Print, complete and submit the [2018-2019 Federal Student Loan Request Form](#) to the Financial Aid office.** Computer access is available on each campus. (Career Connection, computer labs, kiosks, and libraries.)

Federal Student Loan Request Forms will be processed in date order received. You must complete steps 1-8 above, including completing the federally mandated Entrance Loan Counseling and the Master Promissory Note (MPN) accurately.

## SHOULD I COMPLETE A DEFERMENT OF TUITION?

Students who are planning to use loan funds to pay tuition and fees for any given semester must complete an FDLP tuition deferment promissory note prior to the due date of fee payment. Verify at your Spyglass that loan monies have been certified for the semester and complete the online deferment available in your Spyglass. Deferments may not exceed

anticipated loan disbursement amounts. Remaining balances due for tuition are the student's responsibility. Students must maintain enrollment and academic eligibility requirements to receive scheduled loan disbursements.

*Please understand that net disbursed amounts reflect the loan amount less the origination fee subtracted by the Department of Education for processing your loan as noted in Entrance Counseling.*

### WHAT HAPPENS NEXT?

Your federal student loan award amounts will be listed on your Spyglass Financial Aid Awards. Check Piratemail and Spyglass often to ensure you have received all student loan communication. You will receive an FDLP award letter listing tentative approved loan amounts and tentative semester disbursement dates. NOTE: No loan funds will be disbursed to your account until your enrollment indicates you are eligible. Disbursements are made when a student is enrolled and attending a minimum of six (6) credit hours in their program of study. Please refer to the Financial Aid Disbursement Dates schedule on PSC's Financial Aid website to determine when funds will be available.

Loan funds are not available to purchase or rent books.

The college will deduct all outstanding charges including tuition deferments prior to making your loan funds available to you. **You must activate your BankMobile Refund Selection in order to receive your loan funds.** Questions? Read the BankMobile Refund Selection Information at [www.pensacolastate.edu](http://www.pensacolastate.edu) or contact the Cashier's Office at 850-484-1782.

First time borrower note: Loan funds for your first term of enrollment are subject to a minimum 30-day delay before releasing to student account.

### WHAT ARE MY RESPONSIBILITIES?

Enroll and attend a minimum of 6 credit hours in your program of study for the semesters of disbursement.

- Maintain Financial Aid Satisfactory Academic Progress as described in the college catalog.
- Maintain a current mailing address with the Student Records office. All correspondence will be mailed to the address you have on file with that office or to your Pirate Mail account <https://piratemail.pensacolastate.edu/>. **If mail sent to you is undeliverable, your loan disbursement will be cancelled.**
- Report to the FA Office any additional aid you receive during the school year for educational purposes and living expenses due to attending Pensacola State College. Examples of aid include, but are not limited to, academic and/or athletic scholarships, WIA, VA benefits, Vocational Rehabilitation funds, transportation assistance (bus passes, gas cards, fee waivers, and aid from any other donor agency).
- Contact the FA Office when changes occur in your enrollment (i.e., withdrawals, cancellations, new registrations).

### CHANGES TO DIRECT LOANS

Interest subsidies during the six month grace period are eliminated for new Stafford Direct Loans made on or after July 1, 2012. The repayment period still begins six months after the student is no longer enrolled at least half-time. Interest accrued during those six months will be payable by the student rather than subsidized by the federal government. Effective July 1, 2013, **new borrowers** who will exceed 150% maximum timeframe are not eligible for Direct Loan Subsidized Loan.

### PARENT PLUS LOANS

PLUS loan applicants (parents of enrolled students) must also go online to <https://studentloans.gov> to begin the process. Parent borrowers must be considered credit worthy to be eligible to process a PLUS loan for their dependents. The parent borrower must also complete Entrance Counseling and MPN. Once you have completed the Entrance Loan Counseling and MPN, contact the Financial Aid Office at 850.484.1680 to complete the Parent PLUS request form.

IMPORTANT LOAN DATES		
	Priority Deadline	Final Deadline
Fall 2018 Semester	July 1, 2018	November 9, 2018
Spring 2019 Semester	November 16, 2018	March 15, 2019
Summer 2019 Semester	April 8, 2019	June 13, 2019