



FINANCIAL AID/VETERAN SERVICES/SCHOLARSHIPS
Mandatory Letter of Understanding

Print Name: Last, First, M.I.

Student ID#

Step 1. Meet with your Academic Advisor or your Program Director.

You must meet with your academic advisor or program director to review your chosen degree/certificate. Your degree audit displays the courses you must take to graduate with your declared major. Submit to Financial Aid this form and a signed copy of your Degree Audit. **Both you and your advisor/program director must sign on the appropriate lines at the end of your degree audit.**

Step 2. Meet with your Financial Aid Representative

You must meet with your representative who will review your Degree Audit and the signatures. The representative will go over the following section, your Letter of Understanding.

Letter of Understanding.

Please carefully read the following statements and initial each statement before signing at the bottom.

- _____ I understand that my enrollment level for financial aid purposes will be determined by the **required** courses and any developmental and/or pre-requisite courses plus needed electives used to complete this Degree Audit. (Enrollment levels are: Full Time, Three Quarter Time, Half time, Less than Half Time)

- _____ Financial Aid Satisfactory Academic Progress (FASAP) will be evaluated at the conclusion of my first semester of enrollment. I must meet the standards listed in the college catalog.

- _____ I have been counseled on my federal aid eligibility, including Direct Loans, available to complete my program of study as listed on the Degree Audit. Enrolling in classes that are not listed on my Degree Audit will result in my exceeding maximum timeframe at which time all my financial aid will be terminated.

My initials and signature certify I understand the consequences of failing to follow the attached Degree Audit at Pensacola State College. To be eligible to receive any federal, state, or institutional financial assistance, I must follow this Degree Audit when registering for classes each semester.

Student Signature: _____

Date: _____

Financial Aid Representative: _____

Date: _____