

**PENSACOLA STATE COLLEGE
FINANCIAL AID/VETERAN SERVICES/SCHOLARSHIPS**

2012-2013 Need-Based Childcare Grant Application

The Pensacola State College Childcare Grant Program is designed to help eligible student parent families provide continuity of care for their child/children. The grant is awarded for one academic year in order to foster financial stability for the parent student's enrollment and attendance in this college.

Grant amount: \$1,500 - Full-time enrollment (12+ credits) – **campus-based day classes**
(per term) \$ 750 - Half-time enrollment (6-8 credits) – **campus-based day classes**

(Note: Awards will be lowered when the award would exceed the student's cost of attendance or when the award is more than the total cost of the childcare expense for the semester. After the first term of the award has been processed, the award amount for each subsequent term will be adjusted based on enrollment for the term at the end of the schedule adjustment period.)

PROGRAM REGULATIONS

- The Childcare Grant is a childcare program for Pensacola State College student parents and is not affiliated and does not contract with any childcare provider. We do not endorse or make any recommendations regarding licensed childcare providers. Student parents may choose any childcare provider that meets provider criteria (below) for this program and the student parent is responsible for all screening, contracting and monitoring of the childcare arrangements.
- Tuition for private school kindergarten or elementary school will not be covered.
- The child(ren) of the college student applicant must be enrolled in and attending a licensed daycare or a licensed after-school care program in Escambia or Santa Rosa county. If the daycare is exempt from licensure, it is not an eligible provider for purposes of this childcare grant application. Final decision is at the discretion of the Director, Financial Aid/Veteran Services/Scholarships.
- Applications will be accepted between the hours of 8:00 a.m. to 3:30 p.m. through the application deadline.
- Incomplete applications will result in automatic denial. Read and answer each statement or question. Do not leave answers blank.

ELIGIBILITY CRITERIA:

Student must:

- **be enrolled in 6 credits or more in campus-based day classes at Pensacola State College.**
- demonstrate financial eligibility for childcare for children ages 6 weeks to 12 years.
- be the custodial parent and be able to claim the child as a dependent for tax purposes.
- have verified need by filing the Free Application for Federal Student Aid (FASFA).
- have a processed and completed financial aid file by the application deadline for the Childcare Grant.

ELIGIBILITY CRITERIA: (cont'd)

- meet Financial Aid Standards of Academic Progress (FASAP) with a 2.0 GPA as described on the college website and in the college catalog.
- must enroll only in courses required for declared program of study.
- correctly complete the attached Application and Childcare Verification forms.

Reminder: Web-based and night courses are not counted as part of enrollment verification.

INITIAL AWARD

- Childcare grants will be awarded up to one academic year at a time to participating student parent families.
- Grant awards are contingent upon available funding.
- Students with existing financial aid award packages may find that a grant award will reduce some of their existing aid. Specifics can only be determined if/when the child care grant is awarded.
- This office will notify all applicants of the childcare grant award by mail or via e-mail to their college assigned Pirate e-mail account by the end of September.
- The grant will be viewable through the student's secured logon via Spyglass at their Financial Aid Summary button.

DISBURSEMENT OF AWARDS

- Approved grant funds will be divided equally between the terms listed on the student's application. Spring and Summer awards are contingent upon the student maintaining satisfactory Financial Aid Standards of Academic Progress (FASAP) with a minimum of 2.0 grade point average as evaluated at the end of each term.
- Funds will be transferred to the student's OneCard in one disbursement per term. Higher One will notify the student via e-mail when the funds have been credited to the student account.

CURRENT YEAR RENEWAL AWARDS

- Payment will be provided to the student for subsequent semesters after verification of childcare costs for the next semester has been submitted to the Financial Aid/Veteran Affairs/Scholarships Office by the application period deadline.

DISCLAIMER: Funding for childcare assistance is limited. Due to the high volume of childcare requests submitted to the Financial Aid office, we must adhere to specific guidelines (see Eligibility Criteria and Program Regulations) for awarding the childcare grant. Submission of the application does not guarantee approval of the request.

The Pensacola State College Childcare Grant is intended to assist with childcare costs; not cover all costs. Applicants must make financial arrangements to pay for their childcare expenses because approval of this grant is not guaranteed.

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2012-2013 Need-Based Childcare Grant Application

(To be completed in ink by student parent applicant)

(Print)

NAME: _____ **SSN/SSID** _____

TELEPHONE: Home (____) _____ **Cell** (____) _____

PJC Pirate e-mail address _____ **@students.pensacolastate.edu**

ENROLLMENT PLANS

1. Check **all semesters** for which you plan to enroll during 2012-2013.
2. List the number of credits for each session and for each semester for which you plan to enroll.

1. Semester Check all that apply	2. List the <u>number</u> of credits enrolled or will enroll for each session for each semester.	Deadline to submit the application
____ Fall 2012	____ A ____ B ____ C ____ D	August 29, 2012
____ Spring 2013	____ A ____ B ____ C ____ D	January 11, 2013
____ Summer 2013	____ A ____ B ____ C ____ D	May 14, 2013

STUDENT CERTIFICATION (Check or Initial each statement and sign below)

_____ I would not be able to attend college if I did not have this childcare grant for my child(ren).

_____ I have read and I understand the program regulations, provider, and student eligibility criteria for the Pensacola State College Childcare Grant. To the best of my knowledge all information recorded on this application is true and correct. I understand that I must provide adequate information or documentation to support any claims made on this application, if requested.

_____ I understand that my child(ren) must be enrolled in and attending a licensed daycare or licensed after school care program.

_____ I understand that it is my responsibility to pay my childcare facility whether or not this grant is approved.

_____ I give the Financial Aid/Veteran Services/Scholarships office consent to verify any of the information on this application, which includes information in my financial aid file.

_____ I understand it is my responsibility to notify Financial Aid/Veteran Services/Scholarships of any changes in the information provided and that failure to do so may result in my disqualification from this program.

_____ I understand that this grant is for enrollment in 6 credits or more of campus-based day classes only.

_____ I have attached the Childcare Provider Verification Form.

_____ I understand that I must check or initial each statement, sign and date my application.

_____ I have truthfully answered every question on the application. I understand that if I fail to provide accurate information, I risk losing the opportunity to receive financial assistance for childcare.

Student Signature

Date

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2012-2013 Childcare Provider Verification Form

PARENT/STUDENT AUTHORIZATION:

I authorize my childcare provider to release to the Pensacola State College Financial Aid Office any information relating to my cost and expenses associated with the care of my child/children.

Student/Parent Name: _____ SSN/SID _____

Student/Parent Signature _____ DATE _____

This portion of the form must be completed in ink by the Manager of the childcare facility.

SECTION 1. CHILDCARE PROVIDER SECTION:

(Print)

Name of Childcare Facility _____

License Number _____ Phone (_____) _____

Address _____
Street Address City State Zip Code

SECTION 2. CHILDREN INFORMATION:

Name of Child	Age	Date of Birth (Month/day/year)

Childcare cost PER WEEK for this student/parent applicant: \$ _____ per WEEK

List only the amount you charge this parent each week (**do not** include any childcare subsidy).

Childcare Subsidy/Assistance:

According to your records, is the childcare cost subsidized by another agency/organization/individual?

If so, please provide the name of the source of the subsidy and list the amount received for each child.

Agency/Source of Subsidy	Amount per Week	Child
	\$	
	\$	
	\$	
	\$	

I certify that the information I have provided is accurate. I understand that the expenses for childcare are the sole responsibility of the Pensacola State College student/parent and that all childcare awards are disbursed directly to the student/parent. I confirm that the child(ren) listed above are enrolled in and attending this childcare facility.

Manager Name (print) _____

Manager Signature _____ **Date** _____

Notice to Childcare Provider: Please keep a copy of this completed form in the event the Pensacola State College Financial Aid office needs further information or verification.