

**APPENDIX R
APPLICATION FOR PROMOTION
Cover Page**

Name _____ Department _____

Date Joined College Full-Time _____

Year of Continuing Contract _____

Present Rank _____ Effective Date _____

Candidate for Promotion to Rank of _____

Signature _____ Date Submitted _____

I. Teaching/Job Effectiveness: _____ 55 points

II. Professional Development/Scholarly Activity: min. 10 - max. 35 points

Candidate's choice for point value* = _____

III. Service to the Department, College, Community, and/or Discipline: min. 10 - max. 35 points

Candidate's choice for point value* = _____

Total Possible Points (Categories I + II + III)* = 100 points

*Candidates must decide how they want to distribute point values for categories II and III within the allowed ranges given above. The total of points selected for all three categories must equal 100.

For promotion to Assistant Professor, the candidate must describe and document noteworthy service at the department level.

This is included in the Service section of my application: **Y N NA**

For promotion to Associate Professor, the candidate must describe and document significant service at both the department level and the broader college level, plus service in the discipline or in the community.

This is included in the Service section of my application: **Y N NA**

For promotion to Professor, in addition to continued significant service as required for promotion to Associate Professor, the candidate must describe and document leadership at both the department level and the broader college level, plus leadership in the discipline or in the community.

This is included in the Service section of my application: **Y N NA**