

**Appendix B**  
**Classroom-Based Research Awards Program**  
**Application Cover Sheet**

The current Pensacola State College faculty Collective Bargaining Agreement (15.05) provides that full-time faculty may apply for educational research grants aimed at conducting research to identify best practices for improving classroom instruction and student learning. All research proposals will be scored on the responses provided to the five (5) components below in order to rate projects on a 20-point scale (a minimum score of 15 is required for approval). Project applications will be forwarded to the Institutional Effectiveness & Grants Office for consideration by the College's Institutional Review Board processes prior to consideration by the committee. A one-time \$1500 stipend will be paid at the completion of approved projects. It is understood that the proposal development and data analysis will take place outside of faculty member's normal work hours.  
**Due Date: mid-term of spring semester for projects to be completed the next academic year.**

<b>NAME</b>			
<b>PHONE EXT.</b>		<b>EMAIL</b>	
<b>DEPARTMENT</b>			

**Attach to this Cover Sheet a proposal of not more than 5 pages (double-spaced and 12 pt. font) that addresses the following:**

Component	Description	Points
1. Topic Overview	Develop a paragraph to succinctly state the proposed research topic.	2
2. Literature Review	In no more than one page, please summarize the major findings from the literature that help to shape your research focus, design and questions.	3
3. Problem Statement and Research Questions	Present your problem statement and major research questions to be addressed by the project.	5
4. Methodology, including Data Collection and Research Design	Describe how the classroom-based research will be conducted. If multiple course sections will be included in the project, how will you select the sections and/or students to be included? If random assignments will be made, how will this be accomplished? If applicable, include a timeline.	5
5. Plan for Dissemination of Findings	The ultimate purpose of the research project is to improve the teaching-learning process at PSC. In these final paragraphs, describe how you will disseminate your findings to your PSC colleagues and to the wider community college education community and explain the implications for PSC teaching and learning.	5
<b>Total Points Possible</b>		<b>20</b>