



PENSACOLA STATE COLLEGE

District Board of Trustees Meeting

September 19, 2023

Dona and Milton Usry Board Room, Pensacola Campus

Board Meeting

Present: Chair Troy Tippet, Ms. Carol Carlan, Ms. Margie Moore, Ms. Julie Sheppard, Mr. Gordon Sprague, Mr. Tom Gilliam (General Counsel), Dr. Ed Meadows, Mr. Tom Gilliam, and staff.

Absent: Mr. Patrick Dawson, Mr. Kevin Lacz

I. Call to Order

Dr. Tippet called the meeting to order at 12:15 p.m.

II. Recognitions

Dr. Meadows thanked John Woods and AFC for the refreshments and stated that Mr. Woods is the president of the College's AFC Chapter.

III. Legislative Update

Dr. Meadows gave Trustees a copy of the FCS Legislative Budget Requests for the 2024 session and gave an overview of the budget recommendations.

Mr. Grover Robinson talked about the College's top three funding requests for the 2024 legislative session and stated that he will be spending much time in Tallahassee advocating for the College. He also talked about local projects that he is working on with Dr. Meadows.

IV. October Board Meeting

The Board discussed the upcoming Bear Jones Moore Reeves Center for Math and Advanced Technology ribbon cutting and the October Board meeting. Following the discussion, the Board voted to move the date of the October Board meeting to October 30, the same date as the Ribbon Cutting. The Ribbon Cutting will be at 9:30 a.m., and the Board meeting will immediately follow the ribbon cutting.

V. Agenda

Dr. Tippet called for a motion to approve the agenda. Ms. Carlan moved for approval, and Ms. Moore seconded the motion which passed unanimously.

VI. Public Comments

None

VII. Consent Agenda – Approved

There being no request to remove an item from the consent agenda, Dr. Tippet called for a motion for approval. Ms. Sheppard moved for approval, and Mr. Sprague seconded the motion which passed unanimously.

- **Minutes** - August 15, 2023
- **Finance** – no consent items

Ms. Kovacs informed trustees that the five policy changes included in the information items will be brought back to the Board for approval once the legal requirements for notification of policy changes and new policies have been met.

Information Items

1. Budget to Actual as of August 31, 2023
2. Policy Changes
 - a. Policy 6Hx20-1.006- Academic Freedom
 - b. Policy 6Hx20-3.001- Admission Policies
 - c. Policy 6Hx20-3.012- Standards of Academic Progress
 - d. Policy 6Hx20-3.013- Residence Classification

- **Academic and Student Affairs**

1. New Technical Certificate in Cybersecurity Analyst embedded in the Associate Science Degree in Cybersecurity.

- **Facilities – no consent items**

- **Human Resources**

1. Change the current funded and unfilled position of Development Coordinator, WSRE, from Career Service, Level 4, to Professional/Managerial, Level 2 (WSRE)
2. Add a full-time faculty position for the truck driving program under the Triumph funding (Academic Affairs-Workforce Education, Fund 2)
3. Add one Test Technician position, Career Service, Level 1, retroactive to September 5, 2023 (Academic and Student Affairs – Testing Services)

Information Items

- Personnel Transactions: August 2023

VIII.

Action Items

A. Finance

Ms. Kovacs provided information on each of the action items, answered questions, and stated that the policy changes have met the legal notice requirements. Ms. Carlan moved to approve Item 1 as presented. Ms. Moore seconded, and the motion passed unanimously. Mr. Sprague moved to approve Items 2 and 3 as presented. Ms. Sheppard seconded the motion which passed unanimously. Ms. Moore moved to approve Item 4, Policy Changes, as presented. Mr. Bullaro seconded the motion which passed unanimously.

1. Fund Balance Carry Forward Spending Plan - Approved
2. 2022-2023 Missing Property List - Approved
3. 2022-2023 Asset Additions and Deletions - Approved
4. Policy Changes - Approved
 - a. Policy 6Hx20-1.033- Cyber Risk
 - b. Policy 6Hx20-3.022- Process for Southern Association of Substantive Change (SACSCOC) Notification of Substantive Change

B. Academic and Student Affairs – No Action Items

C. Facilities – No Action Items

D. Human Resources

Ms. Henderson explained the request to change the hourly rates for the bus and van drivers and answered questions. There were no special contracts. Ms. Carlan moved approval, and Ms. Sheppard seconded the motion which passed unanimously.

1. Change contact hourly rates in the 2023-2024 Salary Schedule, Temporary Assignment: -
Approved
Driver (bus) \$20-\$25 per hour
Driver (van) \$16-\$20 per hour

IX. General Counsel

Action Items

Mr. Gilliam outlined the terms of the Lease Agreement between PSC and Escambia Children's Trust, and Dr. Meadows asked that the Board grant authority for the College to change the lease date if needed. Ms. Sheppard moved for approval, and Mr. Sprague seconded the motion which passed unanimously.

1. PSC and Children's Trust Lease Agreement – Approved.

X. President's Time

Action Items

Dr. Meadows explained that recent legislation requires that FCS Institutions, after completing their fifth-year review or receiving reaccreditation, must seek accreditation from a nationally recognized accrediting agency in order to receive federal student aid funds. He stated that the College is seeking Board approval to seek accreditation from the Higher Learning Commission (HLC). If approved, a letter will be sent to the U.S. Department of Education requesting approval to seek approval with the HLC. Mr. Sprague moved for approval, and Ms. Carlan seconded the motion which passed unanimously.

1. Request to seek accreditation from the Higher Learning Commission – Approved.

President's Reports and Announcements

- Dr. Meadows reported on enrollment which is up both in headcount and FTE. Session D enrollment is still open. Next month Dr. Meadows will report on enrollment across the System.
- Dr. Meadow provided Trustees with an updated report on the CO: LAB occupancy that included the number of companies and the number of employees, over the past five years.

Other

- Calendar – Trustees received a calendar of upcoming events, and Dr. Meadows highlighted the opportunity for Trustees to meet with legislators at the Legislative Conference in Tallahassee on January 22-23, 2024.

DSO Reports - Full reports were provided in the Board packets.

- Alumni Association: Ms. Lotz reminded Trustees of several upcoming events. She also gave an update of athletics and announced that Mr. Hal George is the new president of the Booster Club.
- College Foundation: Dr. Meadows and Ms. Mina Colón reported on behalf of Ms. Krieger. Ms. Colón noted that employee giving is up, and Dr. Meadows reported on the upcoming Day of Clays fundraiser.
- WSRE-TV Foundation: Ms. Hubbs announced that WSRE is now live-streaming PSC's sports games. She also reported on Studio Amped and other WSRE Foundation highlights including the 33rd Annual Wine and Food Classic Dinner on October 14 and Walk About Tasting on October 21.

XI. Chair's Time

- Dr. Tippet expressed congratulations to everyone for the very successful 75th Anniversary Celebration.
- Dr. Tippet thanked the Trustees for attending the noon-time Board Meeting.
- There being no other business, the meeting was adjourned at 1:40 p.m.

Approved: _____

Date: _____


Pat Crews, Recording

Chair, Board of Trustees

President