



Student Name _____
 Social Security Number (see SSN Collection Statement) _____
 Last First Middle

RESIDENCE INFORMATION
Florida Residents and Alabama Residents

The residence of a dependent student is considered to be that of the parent or legal guardian of the student. A dependent student is any person who is eligible to be claimed for Internal Revenue purposes. If the student is 23 years of age or younger, Pensacola State College will assume that the student is a dependent student; the parent or legal guardian will be required to complete the Residence Statement (below).

PLEASE READ ALL INFORMATION CAREFULLY. While much information is provided on this form, it is provided in an abbreviated format based on current state rule and law available at the time of printing. This information, including the classifications by which a student might meet residency requirements for tuition purposes is not reflective of the entire statute (FS1009.21), which governs the decisions rendered by state colleges and state universities. For additional information, please refer to the statute, the state rule and the guidelines—all of which may be viewed at www.facts.org>>applyingforcollege>>residencyguidelines.

The Florida Legislature has established a few exceptions to the 12-month requirement, and the most common categories are indicated below. A complete listing of eligible categories for exception is published in the College Catalog or may be obtained from a registration office on any campus.

Florida Statute permits Alabama residents meeting residence criteria listed below to enroll at Pensacola State College with a fee assessment of the in-state fees plus a differential. A resident for tuition purposes is a person who has maintained legal residence in Florida (or in Alabama) for the 12 months immediately preceding the first day of classes for which enrollment is requested and has obtained at least two legal ties to the state.

REQUESTS FOR REVIEW: Residency classifications are determined by state law and not by Pensacola State College. If you disagree with the decision rendered for your residency classification, you may appeal the decision to the Residency Committee. Please submit your written letter of appeal outlining your particular set of circumstances and the reasons you believe you should be classified as a resident for tuition purposes. All documentation that substantiates your claim should be included with your request for review.

RESIDENCE STATEMENT

This section must be completed by the independent student or the parent/legal guardian of the dependent student.

Check state of residency: FLORIDA ALABAMA

- I am an independent person and have maintained legal residence in the state checked above for the 12 months immediately preceding the first day of classes in the term for which this application is submitted. (NOTE: If you are under 24 and claiming independence, you must document independence by providing an IRS Tax Transcript.)
- I am the parent/legal guardian of a dependent student and have maintained legal residence in the state checked above for the 12 months immediately preceding the first day of classes in the term for which this application is submitted.
- I am an active duty servicemember of the United States military stationed in the state checked above (servicemember, spouse, and dependent children are eligible for residency classification). **DOCUMENTATION REQUIRED:** Copy of servicemember's permanent military orders to the state checked above; spouse and dependent child must present military ID.
- I am a full-time instructional or administrative employee of a public school, public community college, or public institution of higher education in the state checked above (spouse and dependent children are eligible for residency classification). **DOCUMENTATION REQUIRED:** Copy of instructional or administrative contract; verification of full-time employment and status as instructor or administrator.

NAME OF PERSON CLAIMING RESIDENCE IN ALABAMA OR FLORIDA _____
 Last Name First Middle

Check the appropriate status: I am the student I am the parent of the student
 Legal Guardian (documentation showing court-appointed guardianship required)

Permanent address of claimant if different than student address _____
 Street Address City State Zip

Beginning date of residence in state checked above _____ County of Residence _____

Driver License	State _____	County _____	Original Issue Date _____	Number _____
Voter Registration	State _____	County _____	Original Issue Date _____	Number _____
Vehicle Registration	State _____	County _____	Original Issue Date _____	Number _____

NOTE: Additional documentation may be requested by the College for residency determination.

AFFIRMATION: I meet requirements as provided by Florida Statute and understand that a false statement may subject me to penalties for perjury (FS837.06).

Date _____ Signature of Claimant _____

NON-RESIDENT STATEMENT

I understand that I do not qualify as a resident for tuition purposes in the term for which this application is being submitted. If I qualify for a future term, I understand that I must file a Residence Statement for reclassification prior to the beginning of the term.

- I am not a resident of the State of Florida and I am not a resident of the State of Alabama. I do not qualify for classification as a resident for tuition purposes because I am currently a resident of the State of _____.
- I am a resident of Florida but have not resided in Florida for the required 12 months and do not meet any of the exceptions provided by Florida Law. I established legal residence in Florida on _____ (beginning date of residence) and will submit a Residence Statement for Reclassification when appropriate.
- I am a resident of Alabama but have not resided in Alabama for the required 12 months and do not meet any of the exceptions provided by Florida Law. I established legal residence in Alabama on _____ (beginning date of residence) and will submit a Residence Statement for Reclassification when appropriate.

Date _____ Signature _____



ADMISSION TO BACCALAUREATE PROGRAM

PENSACOLA STATE COLLEGE
 District Office of Admissions and Registration
 1000 COLLEGE BOULEVARD * PENSACOLA FL 32504-2998
 Telephone: (850) 484-1600 • FAX line: (850) 484-1829 • Toll-free: 1-888-897-3605-

PLEASE CAREFULLY READ THE FOLLOWING INFORMATION PRIOR TO COMPLETING THE APPLICATION FORM

Basic Admission Requirement – All individuals anticipating enrollment in Pensacola State College’s baccalaureate degree programs **must have earned** the associate degree from a regionally accredited college or university (associate in arts, associate in science, or associate in applied science). Additional requirements are in place for the BSN. If you do not currently hold an associate degree or do not anticipate earning your associate degree within the next four months, please wait to submit your application during your last term of enrollment for the associate degree.

Baccalaureate Program Acceptance – Acceptance will be determined after all required documents have been submitted.

General Education Requirements – All baccalaureate students will be required to meet the general education requirements established for the associate in arts degree at Pensacola State College. The Catalog will list AA general education requirements; however, some baccalaureate programs may require specific general education courses.

Testing – Students who must complete additional English composition courses or mathematics courses to meet general education requirements may be required to take appropriate sections of the placement examination. Any student in need of remediation must complete the required remediation prior to admission into baccalaureate courses and programs.

Application – Submit your application to a registration center on any Pensacola State College campus. The application fee is \$30 and is required of all students regardless of prior enrollment at Pensacola State College. The application fee is non-refundable and there are no waivers to the fee assessment.

Social Security Number – Pensacola State College requests that you provide your Social Security Number on the application form. Your SSN will be kept confidential and will be used only for state and federal reporting as required. Your SSN will not be provided to any other office unless you choose to provide it. You are not required to disclose your SSN in accordance with US Public Law 90-579; however, the SSN is required of all students seeking federal financial aid and must be provided in order to obtain the IRS deduction for college attendance. Pensacola State College provides each student a unique Student Identification Number that is NOT the SSN. The Student Identification Number is to be used for all transactions at the College. For further information, see the Social Security Number Collection and Usage Statement on the Pensacola State College web site, www.pensacolastate.edu.

Residence Statement – The Residence Statement is required of all students and is used to determine the assessment of tuition and fees in accordance with Florida Statute. Information regarding classification as a resident for tuition purposes may be found in the Pensacola State College Catalog or on the web site for Florida Academic Counseling and Tracking for Students (FACTS): www.facts.org>>Applying for College>>Residency Guidelines.

Ethnicity – Ethnicity information is requested to aid the State of Florida in its commitment to Equal Access/Equal Opportunity and to meet federal reporting requirements. Refusal to answer will not result in adverse treatment of any applicant.

Equal Access/Equal Opportunity Statement – The College prohibits racial, ethnic, religious, physical and sexual harassment of its employees and students. Furthermore, the College prohibits discrimination and retaliation of any kind, including discrimination based on sexual orientation or discrimination based upon religion, and assures reasonable accommodation of religious observances, practices and beliefs of individual students and employees in regards to admission, class attendance, scheduling of examinations and work assignments. Inquiries or complaints may be communicated to Dr. Gael Frazer, Associate Vice President of Institutional Diversity, 1000 College Boulevard, Pensacola, FL 32504; gfrazer@pensacolastate.edu; (850) 484-1757.

Student Resource Center for ADA Services – Support services are available to our students with disabilities. Complete information about the services may be obtained by telephoning the Office at (850) 484-1637.

Financial Aid/Veterans Affairs – For information regarding local, state, and federal assistance, including veteran benefits, contact the Office of Financial Aid/Veteran Affairs/Scholarships, (850) 484-1680.

International Students – Individuals anticipating enrollment on the F-1 Student Visa must complete a separate application form. The International Student Application is available in the registration centers and on the College’s web site: www.pensacolastate.edu>>Future Students>>International Student.

Pirate Mail – All students will be provided an institutional email account called Pirate Mail. Pirate Mail is the official method of communication. Students are required to activate their Pirate Mail accounts within one week of submitting an application and check the email accounts at least once a week, more often during a registration period. Failure to check Pirate Mail will not be grounds for any appeal.

TO BE COMPLETED WHEN PAYING BY MAIL, DO NOT SEND CASH

PLEASE INDICATE METHOD OF PAYMENT: Money Order Check VISA/MasterCard American Express

 Credit Card Number

 Expiration Date

 Signature

Please send to: Pensacola State College, Cashier’s Office, 1000 College Blvd., Pensacola FL 32504-8998 or FAX to (850) 484-1548

APPLICATION WILL NOT BE PROCESSED WITHOUT \$30 FEE.

SSN _____
 (See front of form for SSN collections/usage information)

HIGH SCHOOL INFORMATION

Effective July 1, 2011, Pensacola State College will comply with the Integrity Rules established by the United States Department of Education requiring the review of high schools issuing the diploma and verifying the validity of the high school and the high school diploma awarded. If your high school is a public high school holding regional accreditation, admission is automatic. Many private high schools are also regionally accredited or hold nationally recognized accreditation. If your high school is an online high school or a diploma-testing high school, you may want to contact the Registrar's Office at Pensacola State College to be sure that your diploma will be recognized for Admission purposes.

Complete the section below that applies to you:

1. GRADUATES OF HIGH SCHOOLS IN FLORIDA

Name of high school in Florida	City	Graduation (Month/Year)
Indicate type of diploma issued (standard, certificate, special, etc.) _____		

2. GRADUATES OF HIGH SCHOOLS IN OTHER STATES (or in other countries)

Name of high school	City/State	Graduation (Month/Year)
Indicate type of diploma issued (standard, certificate, special, etc.) _____		

3. HOME SCHOOL GRADUATES: If you graduated from a home-education program, indicate the district school board at which you and your home educators registered you for the purpose of home schooling.

District school board authorizing home education	City/State	Graduation (Month/Year)
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4. GED GRADUATES

GED Testing Agency	City/State	Diploma Date (Month/Year)
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5. NON-GRADUATES: If you did not graduate from high school or earn the GED, contact a registration office on any campus to discuss your options for enrollment as a Special Student. Please note that the Special Diploma does not meet admissions requirements in the State of Florida.

PREVIOUS COLLEGE ENROLLMENT – List all previously attended colleges and universities (attach additional sheet if necessary). Students are responsible for requesting official transcripts from each institution attended, and transcripts must be sent directly to the College from

Name of College/University	City/State/Country	Dates of Attendance	Degree Earned

the issuing institution.

APPLICANT CERTIFICATION – I hereby apply for admission to Pensacola State College and certify that the information on this application is accurate and complete. I agree to abide by the policies as provided in College Publications as well as Florida Statutes and State Board of Education regulations for the operation of State colleges. I understand that policies, statutes, rules and regulations are subject to change by the Florida Legislature, the State Department of Education, and the Pensacola State College Board of Trustees. I understand that furnishing false information to the College may result in a denial of admission or disciplinary action.

I understand that I will be provided an institutional email account called Pirate Mail. I agree to establish my Pirate Mail account within one week of submitting the application and will check my Pirate Mail at least once a week, more often during a registration period.

I have been provided access to the College's Social Security College and Usage Statement, which appears on the College's web site, and I understand that my SSN will not be provided to any person or office at the College or any outside entity in accordance with the Collection and Usage Statement, www.pensacolastate.edu>>Current Student>>Student Educational Rights and Privacy>>SSN Usage

By my signature below, I grant Pensacola State College the authorization to obtain transcripts and test score reports from institutions I have attended and give permission to Pensacola State College to release my College transcripts to institutions to which I may transfer.

Date	Signature of student
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RESIDENCE STATEMENT – The information for Residency Classification on this application is provided in abbreviated format based on current state rule and law available at the time of printing. This information is in no way reflective of the entirety of Florida Statue 1009.21, which governs this college admission requirement. The guidelines may be viewed at www.facts.org >>applyingforcollege>>residencyguidelines.