



Duplicate Diploma/Certificate Request

Name Last First MI
Pensacola State College Student ID

Name at time of graduation or course/program completion Date of Birth (mo/day/yr)

Current Mailing Address Number/Street Address City State Zip

Contact Information Home Telephone Alternate Telephone Email Address

Provide appropriate diploma/certificate information:

- ASSOCIATE IN ARTS DEGREE Program Title Graduation Date
ASSOCIATE IN SCIENCE DEGREE Program Title Graduation Date
ASSOCIATE IN APPLIED SCIENCE DEGREE Program Title Graduation Date
CERTIFICATE Program Title Graduation Date
ADULT HIGH SCHOOL/COLLEGIATE HIGH SCHOOL* Graduation Date
NON-CREDIT COURSE COMPLETION CERTIFICATE Course Title Completion Date

The Request for Replacement Diploma/Certificate must be submitted along with a copy of a photographic identification card and the \$10 fee to a Pensacola State College Cashier's Office. After payment, the request will be forwarded to the District Office of Admissions and Records and your duplicate diploma/certificate will be prepared and mailed to the address indicated above. You should receive your duplicate diploma within two weeks. Effective July 1, 2010, the College's name changed from Pensacola Junior College to Pensacola State College. Duplicate diplomas will be issued with the College's new name even if a student graduated prior to the name change.

*GED Diplomas are not issued by Pensacola State College. Duplicate diplomas for the GED must be requested from the State Department of Education, 325 West Gaines, Room 364, Tallahassee FL 32399-0400

Date Signature

Mail this form with payment and copy of photo identification card to:
PENSACOLA STATE COLLEGE CASHIER'S OFFICE
1000 COLLEGE BOULEVARD; PENSACOLA FL 32504-8998